



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		SAHAKAR MAHARSHI LATE BHASKARRAO SHINGNE ARTS COLLEGE, KHAMGAON.
• Name of the Head of the institution	Dr. Nilima D. Deshmukh	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07263250207	
• Mobile no	9552619216	
• Registered e-mail	smbartsoll@rediffmail.com	
• Alternate e-mail	nilimadesh.623@gmail.com	
• Address	Shelodi Road, Khamgaon.	
• City/Town	Khamgaon	
• State/UT	Maharashtra	
• Pin Code	444303	
<b>2.Institutional status</b>		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

<ul style="list-style-type: none"> <li>• Financial Status</li> </ul>	<b>Grants-in aid</b>												
<ul style="list-style-type: none"> <li>• Name of the Affiliating University</li> </ul>	<b>Sant Gadge Baba Amravati University Amravati</b>												
<ul style="list-style-type: none"> <li>• Name of the IQAC Coordinator</li> </ul>	<b>Dr. M. A. Wasnik</b>												
<ul style="list-style-type: none"> <li>• Phone No.</li> </ul>													
<ul style="list-style-type: none"> <li>• Alternate phone No.</li> </ul>													
<ul style="list-style-type: none"> <li>• Mobile</li> </ul>	<b>9422162695</b>												
<ul style="list-style-type: none"> <li>• IQAC e-mail address</li> </ul>	<b>smbsiq16@gmail.com</b>												
<ul style="list-style-type: none"> <li>• Alternate Email address</li> </ul>	<b>mawasnik@gmail.com</b>												
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.smbcoll.com/pdf/AQAR%20PDF%202019-20.pdf">https://www.smbcoll.com/pdf/AQAR%20PDF%202019-20.pdf</a>												
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>												
<ul style="list-style-type: none"> <li>• if yes, whether it is uploaded in the Institutional website Web link:</li> </ul>	<a href="https://www.smbcoll.com/pages/academic_calender20_21.php">https://www.smbcoll.com/pages/academic_calender20_21.php</a>												
<b>5.Accreditation Details</b>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 16.6%;">Cycle</th><th style="width: 16.6%;">Grade</th><th style="width: 16.6%;">CGPA</th><th style="width: 16.6%;">Year of Accreditation</th><th style="width: 16.6%;">Validity from</th><th style="width: 16.6%;">Validity to</th></tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Cycle 1</b></td><td style="text-align: center;"><b>C</b></td><td style="text-align: center;"><b>1.63</b></td><td style="text-align: center;"><b>2016</b></td><td style="text-align: center;"><b>16/09/2016</b></td><td style="text-align: center;"><b>16/09/2021</b></td></tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	<b>Cycle 1</b>	<b>C</b>	<b>1.63</b>	<b>2016</b>	<b>16/09/2016</b>	<b>16/09/2021</b>
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
<b>Cycle 1</b>	<b>C</b>	<b>1.63</b>	<b>2016</b>	<b>16/09/2016</b>	<b>16/09/2021</b>								
<b>6.Date of Establishment of IQAC</b>	<b>04/10/2013</b>												
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>													

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B.Voc.	Skill Development	UGC	2020-21	2674344
Institutional	Tree Plantation Grant	J.D.Higher Education, Amravati	2020-21	3700
Institutional	Inter-collegiate Kabaddi Tournament	Sant Gadge Baba University Amaravati	2020-21	28288

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"><li>• Upload latest notification of formation of IQAC</li></ul>	<a href="#">View File</a>	
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"><li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li></ul>	Yes	
<ul style="list-style-type: none"><li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li></ul>	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"><li>• If yes, mention the amount</li></ul>		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
The workshop was organized on "New NAAC Framework and Quality		
Academic audit was completed.		
Successfully submitted data for AISHE, ISO & NIRF		
Jointly organized one Day e-National Conference with Yashwant		

College,Shelo Dist. Wardha on Women's Empowerment : Issues & Challenges .After scrutinizing research papers, Souvenir was published on the same date 27 August. 2021.

After collection data from all departments and committees, fill in softcopy. AQAR put before CDC sanctioned and successfully submitted to NAAC on 29-10-2021

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To organize E-National Conference.	Jointly organized one Day e-National Conference with Yashwant College,Shelo Dist. Wardha on Women's Empowerment : Issues & Challenges .After scrutinizing research papers, Souvenir was published on the same date 27 August. 2021.
To introduce certificate course and Value added course.	Successfully introduced four certificate courses and two Value added courses and completed it.
To Organize One Day IPR Workshop	Jointly organized one Day e-National Conference with M.E.S. Arts And Commerce College Mehkar Dist:Buldhana on "Intellectual Property Rights: A Gateway to Prosperity" that was organized on 19/07/2021
To organize Tree Plantation Programme.	Tree plantation programme was arranged. Five Hundred saplings were planted at village
To organize Eco-friendly Ganpati Festival Competition.	Eco-friendly Ganpati Festival Competition was successfully organized and distributed prizes respectively first, second, third and two prizes were given on Motivation

**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	30/05/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	01/01/2020

### Extended Profile

#### 1. Programme

1.1	135
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2. Student

2.1	173
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	140
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	75
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1	10
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	0
Number of sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

<b>4.Institution</b>	
4.1	8
Total number of Classrooms and Seminar halls	
4.2	2334145
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	79
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Sant Gadge Baba Amravati University, Amravati. The plan and design of the curriculum and its some changes are periodically prepared by the university and followed by the college for effective curriculum delivery.

- In the beginning of academic year, the academic calendar gets prepared by IQAC of college and distributes all teachers also uploads on the college website.
- The time-table committee prepares online time-table at the beginning of the session.
- To implement effective curriculum, the principal frequently holds meetings and discuss about curriculum.
- Departments evaluate assignments, practices and projects of students. Teachers use ICT tools for effective implementation of curriculum.
- Receive feedback forms from teachers, students, Alumni and employer for effective teaching.
- The online Teaching-learning through Google Classroom, Google Meet and Zoom App.
- Teachers made e-content material for students and send them and also uploaded on You Tube. During Covid-19, teachers conducted online tests and provided study material through WhatsApp and Google Classroom.
- Teachers also organized guest lectures.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.smbscoll.com/pages/academic_calendar20_21.php">https://www.smbscoll.com/pages/academic_calendar20_21.php</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

During the pandemic, session 20-21 was fully in the online mode. And the academic calendar was revised many times. Thus, schedule of IQAC meetings, National events/Days celebration, internal examinations, university examination, Teaching days, admission process, and vacations etc. were held in the online mode accordingly. The college strictly follows academic calendar for admission process, teaching plan, internal examination, university examination, national events days' celebration, and vacations. Due to covid-19 pandemic situation the external examination time table is communicated to students via WhatsApp group of students in advance. Online tests and quizzes were conducted through Kahoot, Quizizz and Google Forms.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.smbcoll.com/pages/academic_calendar20_21.php">https://www.smbcoll.com/pages/academic_calendar20_21.php</a>

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**



### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

119

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution has taken efforts to integrate cross cutting issues into the curriculum.

Internal Complaint Cell guides students and arranges various activities on Women empowerment and holds activities for sensitization of students and staff. It also conducts different programs to guide, empower, motivate and help them to become socially useful citizens and to lead a more fruitful life. Steps for creating awareness on cyber security of women were taken.

The Environment Committee inculcates awareness regarding climate change and environmental awareness. The committee takes effort to solve environmental issues, eco-system, and conservation of bio-diversity and environmental pollution.

The NSS unit organizes different programs addressing cross cutting

issues like cleanliness, tree plantation, and rallies to create awareness about various issues. NCC and NSS volunteers participated in various social welfare activities. Considering serious issue of blood shortage in Covid-19 period, NSS and NCC organized Blood Donation Camp.

While teaching, teachers emphasize on cross-cutting issues in the syllabi units.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.smbcoll.com/pdf/Report%20on%20Curriculum%20Feedback.pdf">https://www.smbcoll.com/pdf/Report%20on%20Curriculum%20Feedback.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.smbcoll.com/pdf/Report%20on%20Curriculum%20Feedback.pdf">https://www.smbcoll.com/pdf/Report%20on%20Curriculum%20Feedback.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

173

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

155

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college follows a transparent admission process as according to the norms of Sant Gadge Baba Amravati University, Amravati and Directorate of Higher Education Govt. of Maharashtra.

Teachers informed the freshers about all facilities on the campus during the online Induction Program.

Teachers conducted continuous Internal Evaluation through the online mode through assignments, presentations, seminars and online tests. Teachers provided study materials to both advanced and slow learners.

For advanced learners:

1. Book bank facility and various books' link are provided by teachers.
2. Motivation and Guidance for getting university ranks.
3. Motivate students to join SWAYAM course.
4. Extra information on related topics.

**For Slow learners:**

1. Special classes for slow learners.
2. Conduct quizzes.
3. One-to-one counseling for identified slow learners.
4. Stepwise guidance on appearing exam in the online mode.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
348	10

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Other than the traditional methods of learning, the college promotes experiential and participative learning and problem solving methodologies which ensure active participation of students.

**Experiential Learning:**

The College focused on experiential teaching learning techniques through online due to covid-19. ICT enabled teaching in all subjects enriched students' learning experience. Live teaching, seminars on meeting apps, animated quizzes provided students with experiential and participative learning. Certificate courses and value add courses enriched their curricular learning. Project work in Library Science and assignments enriched students' learning experience.

Teachers encourage students to write articles and poems for college

annual magazine. It helps students to enhance knowledge and creates interest among them. Quiz, Group Discussion, Online seminar, projects and functions as the support system to facilitate student centric learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members have been using the ICT tools such as Google Docs, Google Classroom, and Google Forms since 2019-20. During the online session, apps like Canva, OBS, Screen recording, for making presentations, info graphics, posters and videos as also screen casting were used. They also created their own You Tube channel and uploaded videos. College programmes were streamed live on its You Tube channel or uploaded. Teachers also made presentations with help of Google Sheet, Animated videos and quizzes, PPTs on Google slides.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

348

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

2

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

104

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows transparent mechanism of internal assessment. Teachers conducted tests through Google forms in this session whereby objectivity is maintained. Students benefitted from the immediate release of correct answer feedback and marks obtained during online quizzes. Online quizzes, animated quizzes on apps and internal practical assignment and viva were conducted throughout the session.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Any grievances of students relating to internal exams are immediately resolved by the subject teacher. There are hardly any grievances as the process is made known to students. The problems of students regarding inability to submit exam form due to technical problems were resolved by college examination officer by communicating to university examination section immediately. In an instance, the college sent details of a student who was declared as failed by the university so that his mark sheet could be revised at the earliest.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil



## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes, Programme specific outcomes and course outcomes for all programmes offered by the institution are stated and displayed on website. Though the curricula of different programmes are prepared by university, the institute has stated the POs for each programme. The departments have described their course outcomes and these have been uploaded on the college website.

The subject teachers explain the program specific outcomes and course outcome to students. Teachers inform students about the objectives of the course, its expected outcome and pattern of evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.smbcoll.com/pdf/All_POs_COs_B.V_oc_CC.pdf">https://www.smbcoll.com/pdf/All_POs_COs_B.V_oc_CC.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method employed for the evaluations of program outcomes and course outcomes as given follows. The evaluation was carried out through internal and external examination. The formative assessment process was carried out includes quizzes, assignment, seminar, and project etc. The academic progress of students in this regard was monitored by each teacher. PSOs.Cos were evaluated through article and poems written for college magazine.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.smbcoll.com/pdf/All_POs_COs_B.V_oc_CC.pdf">https://www.smbcoll.com/pdf/All_POs_COs_B.V_oc_CC.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

75

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.smbcoll.com/pdf/exam%20report.pdf">https://www.smbcoll.com/pdf/exam%20report.pdf</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.smbcoll.com/pdf/SSS%202020-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has a Research Committee to facilitate and monitor research activities in the college. The Research Committee motivates and provides necessary guidance to the faculties in submitting research proposals to UGC and other funding agencies. It helps departments in submitting seminar proposals and motivates teachers to pursue Ph.D. studies. The Research Committee encourages the faculties for publishing research papers in various UGC approved Journals. The college library is rich in reference books and journals. Computer and internet facility is provided to all faculty members and students. Free high speed Wi-Fi facility is available in the college premises.

Four classrooms and one seminar hall are equipped with Over Head Projectors and LCD projectors to facilitate the students. Computer

Lab is set up for the students and Language Lab make them acquainted with the latest in the field of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Research%20Committtee.pdf">https://www.smbcoll.com/pdf/Research%20Committtee.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	<a href="https://www.smbcoll.com/pdf/Phd Award and Supervisor List.pdf">https://www.smbcoll.com/pdf/Phd Award and Supervisor List.pdf</a>
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to Covid pandemic, the unit of NSS could not arrange special camp. In order to keep the balance of the environment intact, a tree plantation program was carried out in the college premises, near Antraj, Borjawala, Garadgaon and Khelka Maidan, Khamgaon. The college carried out a cleanliness campaign at the bus stand, railway station and police station.

Plastic causes the land barren and also finds its way to the stomachs of animals. Plogging was organized in the college campus. Grain kits were also distributed by NSS to help the poor in our neighborhood during the Lockdown.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

155

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

8



File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sufficient number of classrooms and seating arrangement is available. Four classrooms with permanent projectors besides a projector in the seminar hall and one for use where required provide ease of access in use of ICT in teaching. The Principal's cabin is well furnished and administrative office is equipped with office software for managing administrative functioning.

The IQAC Office is well-equipped with a scanner - colour printer. Every department has a separate room with computer facility. The college library has 1150 sq.ft. area for effective learning resources where computerized library services are available with suitable software. The institute has a record room and store room. Facilities like filtered drinking water, first aid box are provided for college students. Fire extinguishers have been installed. Adequate and clean toilets in the college with WC for differently-abled girls and a sanitary napkins vending machine add to maintain accessibility and hygiene. A Seminar Hall, Computer Lab, Language Lab, Home Economics Lab, Girls Common Room, Vehicle Testing Lab, Assembling and Dismantling Workshop, Cut Section workshop, Tools Room are maintained by support staff. We have Annual Maintenance Contract (AMC) for college administrative software and website of the college which is updated as and when required. The college has an 8-station gym and other equipments in the gym. Wi-Fi helps smooth functioning of activities requiring internet. CCTV in the premises takes care of security in the college.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf">https://www.smbcoll.com/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The role of exercise in maintaining physical and mental agility cannot be denied. The college emphasizes this to its students. The college gym and sports facilities are utilized by the college students.

#### Facilities for outdoor games:

1. Cricket Kit
2. Balling machine
3. Volley Ball
4. Basket Ball
5. Base Ball
6. Soft Ball
7. Kabaddi
8. Athletics:

1. Shot put
2. Hammer throw
3. Discus throw
4. Javelin throw
5. Single Bar
6. Double Bar

1. For Sports

1. Skipping Rope

#### Indoor Games

1. Chess
2. Carrom Board
3. Table Tennis

#### Equipments to maintain the playground

1. Roller
2. Grass Cutter
3. Line String

1. Meter Tape

#### Other Equipments

1. Sports Kit for men
2. Sports Kit for women
3. Weighing Machine
4. Stop Watch
5. First Aid Box
- 6.

#### 8 Station Gym

Tread Mill etc.

Students participate in Cultural activities at college and university level. The institute has equal devotion towards cultural activities. Music, Arts and Cultural Cell of the college organized Kavi sammelan

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Physical%20&amp;%20Cultural%20Facilities%20Photo.pdf">https://www.smbcoll.com/pdf/Physical%20&amp;%20Cultural%20Facilities%20Photo.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Classroom%20and%20Seminar%20Hall%20with%20ICT%20enabled.pdf">https://www.smbcoll.com/pdf/Classroom%20and%20Seminar%20Hall%20with%20ICT%20enabled.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

767815

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: Lib.Soft

Nature of automation (fully or partially): Partially

Version: 3.0

Year of Automation: 2012 onwards

A spacious reading room is available to students and it provides conducive environment for study. Library has an adequate collection of Text books, Reference books and others books.

- The computers in the library are linked with internet and has downloaded e-books
- The core processes of the library like issuance and return of books are partially automated. Manual
- The library also has "Offline Public Access Catalogue" (OPAC) for users..
- E-Resources: The library is a member of N-list consortia of information library network

(INFLIBNET). Under this consortia library provides more than 97000 e-books and 6000 e-journals.

- Internet facility with computer system CDs, printer is available in the library.
- Barcode system is available in the library

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.smbcoll.com/pdf/library%20Department.pdf">https://www.smbcoll.com/pdf/library%20Department.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

36630

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college works at providing best IT facilities to its students and staff. To achieve this, the college regularly updates its IT facilities to serve the students with best facilities.

IT infrastructure is available:

- The college has 79 computers in working condition.
- The Principal's office, IQAC and main office are fully computerized.
- The main office has 3 Screens with one Computer and Printer
- Office related Software is used for the convenience of Admission Process.
- Office Data is computerized and it has a complete record of the entire admission process.
- All the computers in the office are connected with broadband and Wi-Fi is also available
- The college updated internet connectivity with 10 Mbps speed of Railtel subscription. The College does regular updating of institutional website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Equipments%20for%20Teaching%20&amp;%20Learning.pdf">https://www.smbcoll.com/pdf/Equipments%20for%20Teaching%20&amp;%20Learning.pdf</a>

#### 4.3.2 - Number of Computers

79

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

142119

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Computers:** All faculty members have computers in LAN with internet facility. Computer laboratories and overhead Projectors are also used for ICT enabled teaching like videos, power point presentations and workshops. Annual maintenance contract is in place with the provider of college software. Issues related to computer and its hardware, software and antivirus subscription are addressed on call basis. Teaching staff uses classrooms, ICT tools, Computer Lab for teaching and other activities.

**Library:** The Library is supervised by the Librarian in coordination with the Library Advisory Committee. As per resolution of the committee, new books are purchased. The committee takes care of up-gradation, enrichment and maintenance of the library. The library is fully automated, using Lib-Soft software. Barcode system is also available. The library staff issues, journals, periodicals and provides access to electronic resources to the students, faculty and staff members.

**The College Premises:** Trees in the college premises are watered by drip irrigation. The non-teaching staff takes care of maintaining drips for trees and watering plants, water conservation and cleanliness. NSS and NCC volunteers also participate in activities like carrot grass eradication, tree plantation and cleanliness drives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf">https://www.smbcoll.com/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

118

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0



File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

A. All of the above

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The new University Act of Maharashtra government regarding elections of the Student Council, elections were not held but the college formed Student Council. Students are important members of college committees. A student representative is on the N. S. S. advisory committee and students coordinate all activities of N. S. S unit. Every department conducts activities for its students. There are two students on the college IQAC committee. It develops self-confidence, autonomy and other life values among the students building their leadership qualities. Students' participation in co - curricular and extracurricular activities in the college lays down a strong foundation for involvement in social life, which is essential for a democracy. Students have been actively involved in setting the academic and administrative culture of our institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college alumni association has been registered in October 2020. We have also formed WhatsApp group to have continuous, cordial relationship and contacts with the alumni. The group also helps to keep better interaction between teachers and alumni for the improvement and development of the college. The alumni are informed of the various activities in their alma mater. The college also held a meeting of Alumni Association on 16 June 2021 and decided to organize Alumni meet. Due to Covid-19, Alumni Meet was arranged virtually on 16 July 2021 through Zoom App. Following points were discussed in the meet.

- To open new account in nationalized bank in the name of Alumni Association.
- To raise funds to be utilized for the benefit of college students.
- To organize activities like career guidance in collaboration with eminent alumni.
- To help needy students with financial assistance.

File Description	Documents
Paste link for additional information	<a href="https://www.smbcoll.com/images/Alumni%20Association%20neww.jpg">https://www.smbcoll.com/images/Alumni%20Association%20neww.jpg</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year**      **E. <1Lakhs**

(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision** - To contribute to the achievement of the national goal of Higher Education by providing rural youth with quality education and employable skills.

**Mission** - To mould the overall personality of the students so as to make them confident and resourceful citizens of our nation by inculcating discipline, self-reliance and commitment for the nation.

The mission statement highlights the distinctive characteristics of the institution in terms of giving direction to set the objectives for the institution.

The mission statement defines the following:

- The need to provide learning experiences to make the students confident and self-reliant is emphasized.
- It identifies our students who are from economically and socially backward district.
- The parent institution is committed to working for educational needs of society.
- The institution adopts innovative practices and contemporary reforms without compromising on values of inclusiveness and commitment to the nation.

File Description	Documents
Paste link for additional information	<a href="https://www.smbcoll.com/pages/vision_mission.php">https://www.smbcoll.com/pages/vision_mission.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows a culture of participative management and the Principal takes lead role in decentralizing the work by forming various committees such as College Development Committee, Admission Committee, Internal Complaint Cell, NSS Committee, Students Development Cell, Competitive Exam Cell, Career Counseling & Guidance Cell, Music, Arts & Cultural Cell, Exam Committee, Library Committee, IQAC and other committees in tune with the University regulations. Examples of decentralization and participative management during the last year:

- The IQAC planned for workshops and conferences and made delegation of responsibilities for organization of e - National Conference. The convener formed sub committees to take care of publicity, organization, registration, feedback and certification for the programmes organized. All staff members decided on the theme, sub themes, Resource Persons after free deliberations. The delegated team efforts, under the guidance of the Principal and coordinated by the convener made it a successful event.
- Screening of API scores of CAS applications by scrutiny committee. The scrutiny committee goes through the applications of teachers for promotion under CAS and checks the formats for correct scores. The IQAC coordinator is present to clarify any query raised by the honorable members of the selection committee at the CAS meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has chalked out its perspective plan in accordance to its vision and mission for the academic years 2016-17 to 2020-21 to consider expansion and excellence of the college on the basis of NAAC first cycle peer team report and recommendations given by the College Development Committee, IQAC, Alumni, employers and students.

### Perspective Plan



- To conduct academic and other quality related audit.
- To organize national and international conference
- To register Alumni Association.
- To make the college campus more green and clean.
- Introduction of add-on course in automobiles for students.
- Conduct Certificate/ Value Added Courses.
- To apply for and start study center to improve research activities.
- Construction of separate library building.
- Strengthening of library and home economics lab
- Increase the number of computers and enhance use of ICT in teaching learning process.
- Explore funds from UGC and other agencies for development.
- Establishment of language lab.
- Strengthening of Library.
- Hands on training for B.Voc. in workshops.

In accordance with the availability of resources most of the perspective plan has been successfully deployed.



File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Prespective%20Plan.pdf">https://www.smbcoll.com/pdf/Prespective%20Plan.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the institution indicates that the organization is supported by three levels. The major decisions for the college are taken by the College Development Committee (CDC). The Principal is the head of institution as administrative officer and member secretary in CDC. The Principal is also assisted by the teaching and administrative Staff. The appointment of faculty and staff members is on the basis of norms issued by UGC and the affiliating university. The policies of the institution help in the effective functioning through implementation of optimal procedures.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.smbcoll.com/pdf/ORGANOGRAM.pdf">https://www.smbcoll.com/pdf/ORGANOGRAM.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college conducts different programs for the benefit of the teaching and non-teaching staff.

As per the state government, university statues, and UGC norms, The College grants different types of leaves such as casual leave, medical leave, paternity and maternity leave, etc. to teaching and nonteaching staff. The college also provides fund to teaching and non- teaching staff for attending national and international conference. Uniforms are provided for non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows the University's Performance Based Appraisal System for the teaching staff. The faculty members are required to submit self-assessment forms i.e. PBAS forms at the end of every academic year and non-teaching staff submit CRs in prescribed formats. These forms are scrutinized before every stage of the teacher's promotion under the Career Advancement Scheme by an internal scrutiny committee of the college. They are then finally reviewed by the screening Committee of the university which consists of nominees of the Hon'ble VC and state government. The promotions of the non-teaching staff are done as per the time-bound promotion scheme of the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial auditing is a regular and timely feature of our institution. Auditing until financial year 2020-21 has been completed. The process of financial audit for the year 2021-22 is under progress. External financial audit is carried out by a Chartered Accountant and the office of Joint director of Higher Education, Amravati division. Objections and questions of any kind

during the audit are promptly addressed by presenting relevant documents to the auditors. Transparency is maintained in the financial procedures, and also to record corresponding documents of every financial transaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

188700

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since the institution received 12B status under UGC, it has taken efforts to mobilize grants from University Grants Commission by applying for various schemes. In this session, we have received reimbursement from UGC for operative cost for B.Voc Degree Programmes.

The institution receives fees from students under Heads such as Sports, Library Fees, Extra Curricular Activity, etc. and is utilized for the relevant purpose.

Funds were utilized for Maintenance of Infrastructure, Expenses on ICT, Purchase of sports equipment, College security, library up gradation and addition of text books and reference books are done as per requirement.

Renovation and construction are carried out as needed. Salary of staff of self- financed courses is managed from the funds received from the course fees.

- Teaching staff deposit contribution to college students relief fund to help financially backward and needy students.
- The governing body has started financial awards to merit students.
- The institution began preparing organic manure and the college receives a small amount from its sale.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of our college is very active and focuses on institutionalizing the quality assurance strategies and processes. Many of our students come from rural background. Hence IQAC planned a strategy of energizing the students via exposing them to various real life learning situations. We organized several programmes and activities of learning during the session 2020-21:

- Students Alumni Meet arranged through Zoom.
- Jointly organized one Day e-National Conference on 'Women's Empowerment: Issues & Challenges' with Yashwant College, Sheloo, Dist. Wardha on 27 August 2021 with research paper publication.
- Successfully conducted three certificate courses and two Value added courses.
- Jointly organized one Day e-National Conference with M.E.S. Arts and Commerce College, Mehkar, Dist. Buldhana on "Intellectual Property Rights: A Gateway to Prosperity" .
- Successfully submitted data for AISHE and NIRF.
- Tree plantation programme was arranged. Five hundred saplings were planted at different villages.
- AQAR submitted to NAAC on 29-10-2021.

- Dr. Shrinivas Deshpande, HOD, Deptt. Of Computer Science, HVPM, Amravati was invited as a resource person for the college level workshop for teaching and administrative staff on "New NAAC Framework and Quality Initiatives for Quality Enhancement" organized on 21 September 2021.
- Academic Audit was completed.
- Collection of feedback forms, analyzed and action taken.

File Description	Documents
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Report%20of%20the%20institution%20(3).pdf">https://www.smbcoll.com/pdf/Report%20of%20the%20institution%20(3).pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC and principal took review of teaching methodologies used from time to time. IQAC suggested for the introduction of ICT methods in teaching learning process such as creating and uploading videos on YouTube channel. Guest lectures have also been uploaded on the college YouTube channel.

The teaching learning process and methods have been revised to include more of ICT component. Participatory learning and animated tests and other methods for improving learning engagement have been adopted. In the ongoing covid-19 times, teaching learning is supported by various virtual platforms like Zoom, Google meet and Google classroom for video lectures and interactions, sharing study material and assessing assignments.

Certificate courses for curriculum enrichment have been introduced. Student feedback is very important part in teaching learning process. The IQAC has taken online feedback of various stakeholders of college on curriculum. The learning outcomes are reviewed through Quizzes, assignments, seminar, project, and university examination.



File Description	Documents
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/All_POs_COs_B.V_oc_CC.pdf">https://www.smbcoll.com/pdf/All_POs_COs_B.V_oc_CC.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.smbcoll.com/pdf/Report%20of%20the%20institution%20(3).pdf">https://www.smbcoll.com/pdf/Report%20of%20the%20institution%20(3).pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Although the Constitution of India has entitled women equality of status with men, it is a fact that we have not been able to achieve the expected equality guaranteed therein. Women are still given a secondary place in society. So there is a need for creating awareness and sensitization. Our college is constantly striving to make women aware of their rights through various initiatives. In this connection, despite the outbreak of covid-19 pandemic in the session 2020- 21, the college had conducted online programs based on gender equality. These events are:



- **National E-Conference on 'Women Empowerment: Issues & Challenges'** was jointly organized by the College and Yashwant College, Seloo, Dist. Wardha on 27th August 2021. The conference was attended by 395 researchers and students from all over India. The selected 127 research papers were also published through ISSN 2278-9308 UGC approved Journal.
- Advocate Anusaya Itanare had given a lecture on "Women's Security on Social Media: Remedy, Policy and Law" on 10 March 2021. Internal Complaint Cell organized this programme.
- Shri. Rajesh Wagh, Child Development Project Officer guided the students on the subject of nutrition and health of young girls on 11-9-2021.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.smbcoll.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan%20of.pdf">https://www.smbcoll.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan%20of.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.smbcoll.com/pdf/Facilities%20for%20Women%20Safety%20&amp;%20Security.pdf">https://www.smbcoll.com/pdf/Facilities%20for%20Women%20Safety%20&amp;%20Security.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

• **Solid waste management**

**The college ensures proper management of all types of waste generated in the college. It is also very important to inculcate the**

culture of proper waste management in the students for management of waste in their homes and surroundings.

Garbage bins have been set up at various places in the college to avoid littering. The library material like old newspapers, old assignment books etc. are sold to the vendors for proper recycling.

•Liquid waste management

•Biomedical waste management

N A

•E-waste management

The little e-waste that is generated in the college is collected in a specified place to be handed over to an authorized e-waste collector on accumulating in optimum quantity.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

**1.Restricted entry of automobiles**

2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :

D. Any 1 of the above

**Human assistance, reader, scribe, soft copies of  
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our students and staff belong to diverse communal and socio-economic families. A culture of social harmony is inculcated in students, the young citizens of a richly diverse India. The Institute maintains communal harmony. Discrimination is avoided in the institute. Students from different socio-economic classes participate together in various activities. Institute is also intolerant towards gender-based discrimination and organizes activities for gender sensitization. The institute stands tall in providing an inclusive environment. The college has established equal opportunity cell that looks at issues, needs and problems of students. The main objective of this cell is holistic development of students irrespective of class, caste, gender and religion.

- International Mother Language Day was observed to emphasize linguistic and cultural diversity and multilingualism.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

We make continuous efforts to create a sense of constitutional obligation & responsibility.

For this, the following events were held in the session 2020 2021:

Independence Day, Republic Day, International Day of Yoga, International Mother Language Day, Constitution Day, etc.

Also,

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.smbcoll.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan%20of.pdf">https://www.smbcoll.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan%20of.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

Values, festivals, thoughts, ideologies, etc. are important in the developmental structure of every person's life. For creation of a healthy society, as well as for the formation of well-informed citizens, it is essential that anniversaries of national and international social reformers and leaders and events, days and festivals be celebrated in educational institutions. It is through such programs that students develop and nurture their ideals. Despite the outbreak of covid-19 in the session 2020-2021, the college arranged some activities through offline and online mode. In the session 2020-2021, the college has arranged the following programs in this regard.

1. Birth Anniversary of Swami Vivekanand and Jijamata
2. Birth Anniversary of Mahatma Gandhi
3. Birth Anniversary of Dr. S.R. Ranganathan
4. Birth Anniversary of Dr. B.R. Ambedkar
5. Observation of Constitution Day
6. Martyrs' Day (30th Jan 2021)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1) Environment Protection and Conservation

- To create Eco- friendly campus and makes consciousness regarding environment protection.
- To improve biodiversity.
- The College keeps its premises green despite the Murrum - gravel type soil, conserve water and use resources optimally.
- Nursery provided free saplings to Gram Panchayats and NGOs. Conservation of biodiversity found in the college premises. This year, manure packets were sold to citizens.

#### Evidence of Success:

- College premises are full green and healthy
- University 'Environment Award' for 2020
- Awareness for organic manure created.

Problems Encountered and Resources Required: Due to pandemic, only awareness activities and saplings distribution organized.

#### 2) Women's Empowerment

- To sensitize students and staff towards gender equality, inclusivity and awareness about redressal mechanism in case of sexual harassment.

Context: Providing enabling environment to girl students is an important aspect of our institution .

- 
- Online lecture on "Women's Safety on Social Media: Measures and Laws"
- E-National Conference on "Women's Empowerment: Issues and Challenges".
- Nutrition Week on 11/9/2021, guest lecture by district CDPO.

#### Evidence of Success:

Girls are conscious of women's issues and their own rights and aware of complaint and redressal mechanisms.

#### Problems Encountered and Resources Required:

- Lack of more funds.
- Many students drop out early.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.smbcoll.com/pdf/Best_Practice.pdf">https://www.smbcoll.com/pdf/Best_Practice.p df</a>
Any other relevant information	Nil



### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional Distinctiveness:** The vision of the institute emphasizes on employability skills. The institution started as an aided single faculty college in the Arts stream, organized activities focusing on entry into services. The college has decided to continue with two B.Voc. programmes in the Automotive sector keeping with the local aspirations.

**Implementation:** A full-fledged cut-section workshop, an assembling and dismantling workshop, a vehicle testing laboratory and tools ensured proper implementation of the practical component of the Vocational Courses. MOUs with authorized automobile workshops provide hands-on training to students. Students also benefit immensely from training courses (2 to 6 weeks) at the Central Government Institute, Central Farm Machinery Training and Testing Institute (CFMTTI), Budhni, M.P. CFMTTI also organizes need-based courses for our students apart from their training calendar. Most of our students have been employed at authorized workshops and a few have started their own ventures. (Due to the pandemic, a hand on training was not possible for the session.)



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Sant Gadge Baba Amravati University, Amravati. The plan and design of the curriculum and its some changes are periodically prepared by the university and followed by the college for effective curriculum delivery.

- In the beginning of academic year, the academic calendar gets prepared by IQAC of college and distributes all teachers also uploads on the college website.
- The time-table committee prepares online time-table at the beginning of the session.
- To implement effective curriculum, the principal frequently holds meetings and discuss about curriculum.
- Departments evaluate assignments, practices and projects of students. Teachers use ICT tools for effective implementation of curriculum.
- Receive feedback forms from teachers, students, Alumni and employer for effective teaching.
- The online Teaching-learning through Google Classroom, Google Meet and Zoom App.
- Teachers made e-content material for students and send them and also uploaded on You Tube. During Covid-19, teachers conducted online tests and provided study material through WhatsApp and Google Classroom.
- Teachers also organized guest lectures.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.smbscoll.com/pages/academic_calendar20_21.php">https://www.smbscoll.com/pages/academic_calendar20_21.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

During the pandemic, session 20-21 was fully in the online mode. And the academic calendar was revised many times. Thus, schedule

of IQAC meetings, National events/Days celebration, internal examinations, university examination, Teaching days, admission process, and vacations etc. were held in the online mode accordingly. The college strictly follows academic calendar for admission process, teaching plan, internal examination, university examination, national events days' celebration, and vacations. Due to covid-19 pandemic situation the external examination time table is communicated to students via WhatsApp group of students in advance. Online tests and quizzes were conducted through Kahoot, Quizizz and Google Forms.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.smbcoll.com/pages/academic_calendar20_21.php">https://www.smbcoll.com/pages/academic_calendar20_21.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

119

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution has taken efforts to integrate cross cutting issues into the curriculum.

Internal Complaint Cell guides students and arranges various

activities on Women empowerment and holds activities for sensitization of students and staff. It also conducts different programs to guide, empower, motivate and help them to become socially useful citizens and to lead a more fruitful life. Steps for creating awareness on cyber security of women were taken.

The Environment Committee inculcates awareness regarding climate change and environmental awareness. The committee takes effort to solve environmental issues, eco-system, and conservation of bio-diversity and environmental pollution.

The NSS unit organizes different programs addressing cross cutting issues like cleanliness, tree plantation, and rallies to create awareness about various issues. NCC and NSS volunteers participated in various social welfare activities. Considering serious issue of blood shortage in Covid-19 period, NSS and NCC organized Blood Donation Camp.

While teaching, teachers emphasize on cross-cutting issues in the syllabi units.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.smbscoll.com/pdf/Report%20on%20Curriculum%20Feedback.pdf">https://www.smbscoll.com/pdf/Report%20on%20Curriculum%20Feedback.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.smbcoll.com/pdf/Report%20on%20Curriculum%20Feedback.pdf">https://www.smbcoll.com/pdf/Report%20on%20Curriculum%20Feedback.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>173</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
<b>155</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
<b>2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners</b>	
<b>The college follows a transparent admission process as according to the norms of Sant Gadge Baba Amravati University, Amravati and</b>	

Directorate of Higher Education Govt. of Maharashtra.

Teachers informed the freshers about all facilities on the campus during the online Induction Program.

Teachers conducted continuous Internal Evaluation through the online mode through assignments, presentations, seminars and online tests. Teachers provided study materials to both advanced and slow learners.

For advanced learners:

1. Book bank facility and various books' link are provided by teachers.
2. Motivation and Guidance for getting university ranks.
3. Motivate students to join SWAYAM course.
4. Extra information on related topics.

For slow learners:

1. Special classes for slow learners.
2. Conduct quizzes.
3. One-to-one counseling for identified slow learners.
4. Stepwise guidance on appearing exam in the online mode.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
348	10

File Description	Documents
Any additional information	<a href="#">View File</a>



## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Other than the traditional methods of learning, the college promotes experiential and participative learning and problem solving methodologies which ensure active participation of students.

### Experiential Learning:

The College focused on experiential teaching learning techniques through online due to covid-19. ICT enabled teaching in all subjects enriched students' learning experience. Live teaching, seminars on meeting apps, animated quizzes provided students with experiential and participative learning,. Certificate courses and value add courses enriched their curricular learning. Project work in Library Science and assignments enriched students' learning experience.

Teachers encourage students to write articles and poems for college annual magazine. It helps students to enhance knowledge and creates interest among them. Quiz, Group Discussion, Online seminar, projects and functions as the support system to facilitate student centric learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members have been using the ICT tools such as Google Docs, Google Classroom, and Google Forms since 2019-20. During the online session, apps like Canva, OBS, Screen recording, for making presentations, info graphics, posters and videos as also screen casting were used. They also created their own You Tube channel and uploaded videos. College programmes were streamed live on its You Tube channel or uploaded. Teachers also made presentations with help of Google Sheet, Animated videos and quizzes, PPTs on Google slides.



File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

**348**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**2**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

104

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows transparent mechanism of internal assessment. Teachers conducted tests through Google forms in this session whereby objectivity is maintained. Students benefitted from the immediate release of correct answer feedback and marks obtained during online quizzes. Online quizzes, animated quizzes on apps and internal practical assignment and viva were conducted throughout the session.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Any grievances of students relating to internal exams are immediately resolved by the subject teacher. There are hardly any grievances as the process is made known to students. The problems of students regarding inability to submit exam form due to technical problems were resolved by college examination officer by communicating to university examination section immediately. In an instance, the college sent details of a student who was declared as failed by the university so that his mark sheet could be revised at the earliest.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes, Programme specific outcomes and course outcomes for all programmes offered by the institution are stated and displayed on website. Though the curricula of different programmes are prepared by university, the institute has stated the POs for each programme. The departments have described their course outcomes and these have been uploaded on the college website.

The subject teachers explain the program specific outcomes and course outcome to students. Teachers inform students about the objectives of the course, its expected outcome and pattern of evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.smbcoll.com/pdf/All_POs_COs_B.Voc_CC.pdf">https://www.smbcoll.com/pdf/All_POs_COs_B.Voc_CC.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method employed for the evaluations of program outcomes and course outcomes as given follows. The evaluation was carried out through internal and external examination. The formative assessment process was carried out includes quizzes, assignment, seminar, and project etc. The academic progress of students in this regard was monitored by each teacher. PSOs.Cos were evaluated through article and poems written for college magazine.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.smbcoll.com/pdf/All_POs_COs_B.Voc_CC.pdf">https://www.smbcoll.com/pdf/All_POs_COs_B.Voc_CC.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

75

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.smbcoll.com/pdf/exam%20report.pdf">https://www.smbcoll.com/pdf/exam%20report.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.smbcoll.com/pdf/SSS%202020-21.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has a Research Committee to facilitate and monitor research activities in the college. The Research Committee motivates and provides necessary guidance to the faculties in submitting research proposals to UGC and other funding agencies. It helps departments in submitting seminar proposals and motivates teachers to pursue Ph.D. studies. The Research Committee encourages the faculties for publishing research papers in various UGC approved Journals. The college library is rich in reference books and journals. Computer and internet facility is provided to all faculty members and students. Free high speed Wi-Fi facility is available in the college premises.

Four classrooms and one seminar hall are equipped with Over Head Projectors and LCD projectors to facilitate the students. Computer Lab is set up for the students and Language Lab make them acquainted with the latest in the field of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Research%20Committee.pdf">https://www.smbcoll.com/pdf/Research%20Committee.pdf</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	<a href="https://www.smbcoll.com/pdf/Phd_Award_and_Supervisor_List.pdf">https://www.smbcoll.com/pdf/Phd_Award_and_Supervisor_List.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to Covid pandemic, the unit of NSS could not arrange special camp. In order to keep the balance of the environment intact, a tree plantation program was carried out in the college premises, near Antraj, Borjawala, Garadgaon and Khelka Maidan, Khamgaon. The college carried out a cleanliness campaign at the bus stand, railway station and police station.

Plastic causes the land barren and also finds its way to the stomachs of animals. Plogging was organized in the college campus. Grain kits were also distributed by NSS to help the poor in our neighborhood during the Lockdown.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>



**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

5

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

155

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sufficient number of classrooms and seating arrangement is available. Four classrooms with permanent projectors besides a projector in the seminar hall and one for use where required provide ease of access in use of ICT in teaching. The Principal's cabin is well furnished and administrative office is equipped with office software for managing administrative functioning.

The IQAC Office is well-equipped with a scanner - colour printer. Every department has a separate room with computer facility. The college library has 1150 sq.ft. area for effective learning

resources where computerized library services are available with suitable software. The institute has a record room and store room. Facilities like filtered drinking water, first aid box are provided for college students. Fire extinguishers have been installed. Adequate and clean toilets in the college with WC for differently-abled girls and a sanitary napkins vending machine add to maintain accessibility and hygiene. A Seminar Hall, Computer Lab, Language Lab, Home Economics Lab, Girls Common Room, Vehicle Testing Lab, Assembling and Dismantling Workshop, Cut Section workshop, Tools Room are maintained by support staff. We have Annual Maintenance Contract (AMC) for college administrative software and website of the college which is updated as and when required. The college has an 8-station gym and other equipments in the gym. Wi-Fi helps smooth functioning of activities requiring internet. CCTV in the premises takes care of security in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf">https://www.smbcoll.com/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The role of exercise in maintaining physical and mental agility cannot be denied. The college emphasizes this to its students. The college gym and sports facilities are utilized by the college students.

**Facilities for outdoor games:**

1. Cricket Kit
2. Balling machine
3. Volley Ball
4. Basket Ball
5. Base Ball
6. Soft Ball
7. Kabaddi
8. Athletics:

1. Shot put
2. Hammer throw
3. Discus throw
4. Javelin throw
5. Single Bar
6. Double Bar

1. For Sports

1. Skipping Rope

#### Indoor Games

1. Chess
2. Carrom Board
3. Table Tennis

#### Equipments to maintain the playground

1. Roller
2. Grass Cutter
3. Line String

1. Meter Tape

#### Other Equipments

1. Sports Kit for men
2. Sports Kit for women
3. Weighing Machine
4. Stop Watch
5. First Aid Box
- 6.

#### 8 Station Gym

Tread Mill etc.

Students participate in Cultural activities at college and university level. The institute has equal devotion towards cultural activities. Music, Arts and Cultural Cell of the college organized Kavi sammelan

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Physical%20&amp;%20Cultural%20Facilities%20Photo.pdf">https://www.smbcoll.com/pdf/Physical%20&amp;%20Cultural%20Facilities%20Photo.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Classroom%20and%20Seminar%20Hall%20with%20ICT%20enabled.pdf">https://www.smbcoll.com/pdf/Classroom%20and%20Seminar%20Hall%20with%20ICT%20enabled.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

767815

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: Lib.Soft

Nature of automation (fully or partially): Partially

Version: 3.0

Year of Automation: 2012 onwards

A spacious reading room is available to students and it provides conducive environment for study. Library has an adequate collection of Text books, Reference books and others books.

- The computers in the library are linked with internet and has downloaded e-books
- The core processes of the library like issuance and return of books are partially automated. Manual
- The library also has "Offline Public Access Catalogue" (OPAC) for users..
- E-Resources: The library is a member of N-list consortia of information library network

(INFLIBNET). Under this consortia library provides more than 97000 e-books and 6000 e-journals.

- Internet facility with computer system CDs, printer is available in the library.
- Barcode system is available in the library

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.smbcoll.com/pdf/library%20Department.pdf">https://www.smbcoll.com/pdf/library%20Department.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

36630

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college works at providing best IT facilities to its students and staff. To achieve this, the college regularly updates its IT facilities to serve the students with best facilities.

IT infrastructure is available:



- The college has 79 computers in working condition.
- The Principal's office, IQAC and main office are fully computerized.
- The main office has 3 Screens with one Computer and Printer
- Office related Software is used for the convenience of Admission Process.
- Office Data is computerized and it has a complete record of the entire admission process.
- All the computers in the office are connected with broadband and Wi-Fi is also available
- The college updated internet connectivity with 10 Mbps speed of Railtel subscription. The College does regular updating of institutional website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.smbscoll.com/pdf/Equipments%20for%20Teaching%20&amp;%20Learning.pdf">https://www.smbscoll.com/pdf/Equipments%20for%20Teaching%20&amp;%20Learning.pdf</a>

#### 4.3.2 - Number of Computers

79

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**142119**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Computers:** All faculty members have computers in LAN with internet facility. Computer laboratories and overhead Projectors are also used for ICT enabled teaching like videos, power point presentations and workshops. Annual maintenance contract is in place with the provider of college software. Issues related to computer and its hardware, software and antivirus subscription are addressed on call basis. Teaching staff uses classrooms, ICT tools, Computer Lab for teaching and other activities.

**Library:** The Library is supervised by the Librarian in coordination with the Library Advisory Committee. As per resolution of the committee, new books are purchased. The committee takes care of up-gradation, enrichment and maintenance of the library. The library is fully automated, using Lib-Soft software. Barcode system is also available. The library staff issues, journals, periodicals and provides access to electronic resources to the students, faculty and staff members.

**The College Premises:** Trees in the college premises are watered by drip irrigation. The non-teaching staff takes care of maintaining drips for trees and watering plants, water conservation and cleanliness. NSS and NCC volunteers also participate in activities like carrot grass eradication, tree plantation and cleanliness drives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf">https://www.smbcoll.com/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

118

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

A. All of the above

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The new University Act of Maharashtra government regarding elections of the Student Council, elections were not held but the college formed Student Council. Students are important members of college committees. A student representative is on the N. S. S. advisory committee and students coordinate all activities of N. S. S unit. Every department conducts activities for its students. There are two students on the college IQAC committee. It develops self-confidence, autonomy and other life values among the students building their leadership qualities. Students' participation in co - curricular and extracurricular activities in the college lays down a strong foundation for involvement in social life, which is essential for a democracy. Students have been actively involved in setting the academic and administrative culture of our institution.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**0**



File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college alumni association has been registered in October 2020. We have also formed WhatsApp group to have continuous, cordial relationship and contacts with the alumni. The group also helps to keep better interaction between teachers and alumni for the improvement and development of the college. The alumni are informed of the various activities in their alma mater. The college also held a meeting of Alumni Association on 16 June 2021 and decided to organize Alumni meet. Due to Covid-19, Alumni Meet was arranged virtually on 16 July 2021 through Zoom App. Following points were discussed in the meet.

- To open new account in nationalized bank in the name of Alumni Association.
- To raise funds to be utilized for the benefit of college students.
- To organize activities like career guidance in collaboration with eminent alumni.
- To help needy students with financial assistance.

File Description	Documents
Paste link for additional information	<a href="https://www.smbcoll.com/images/Alumni%20Association%20neww.jpg">https://www.smbcoll.com/images/Alumni%20Association%20neww.jpg</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year

E. <1Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p><b>Vision - To contribute to the achievement of the national goal of Higher Education by providing rural youth with quality education and employable skills.</b></p> <p><b>Mission - To mould the overall personality of the students so as to make them confident and resourceful citizens of our nation by inculcating discipline, self-reliance and commitment for the nation.</b></p> <p><b>The mission statement highlights the distinctive characteristics of the institution in terms of giving direction to set the objectives for the institution.</b></p> <p><b>The mission statement defines the following:</b></p> <ul style="list-style-type: none"> <li>• The need to provide learning experiences to make the students confident and self-reliant is emphasized.</li> <li>• It identifies our students who are from economically and socially backward district.</li> <li>• The parent institution is committed to working for educational needs of society.</li> <li>• The institution adopts innovative practices and contemporary reforms without compromising on values of inclusiveness and commitment to the nation.</li> </ul>	

File Description	Documents
Paste link for additional information	<a href="https://www.smbcoll.com/pages/vision_mission.php">https://www.smbcoll.com/pages/vision_mission.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows a culture of participative management and the Principal takes lead role in decentralizing the work by forming various committees such as College Development Committee, Admission Committee, Internal Complaint Cell, NSS Committee, Students Development Cell, Competitive Exam Cell, Career Counseling & Guidance Cell, Music, Arts & Cultural Cell, Exam Committee, Library Committee, IQAC and other committees in tune with the University regulations. Examples of decentralization and participative management during the last year:

- The IQAC planned for workshops and conferences and made delegation of responsibilities for organization of e - National Conference. The convener formed sub committees to take care of publicity, organization, registration, feedback and certification for the programmes organized. All staff members decided on the theme, sub themes, Resource Persons after free deliberations. The delegated team efforts, under the guidance of the Principal and coordinated by the convener made it a successful event.
- Screening of API scores of CAS applications by scrutiny committee. The scrutiny committee goes through the applications of teachers for promotion under CAS and checks the formats for correct scores. The IQAC coordinator is present to clarify any query raised by the honorable members of the selection committee at the CAS meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has chalked out its perspective plan in accordance to its vision and mission for the academic years 2016-17 to 2020-21 to consider expansion and excellence of the college on the basis of NAAC first cycle peer team report and recommendations given by the College Development Committee, IQAC, Alumni, employers and students.

##### Perspective Plan

- To conduct academic and other quality related audit.
- To organize national and international conference
- To register Alumni Association.
- To make the college campus more green and clean.
- Introduction of add-on course in automobiles for students.
- Conduct Certificate/ Value Added Courses.
- To apply for and start study center to improve research activities.
- Construction of separate library building.
- Strengthening of library and home economics lab
- Increase the number of computers and enhance use of ICT in teaching learning process.
- Explore funds from UGC and other agencies for development.

- Establishment of language lab.
- Strengthening of Library.
- Hands on training for B.Voc. in workshops.

In accordance with the availability of resources most of the perspective plan has been successfully deployed.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Prespective%20Plan.pdf">https://www.smbcoll.com/pdf/Prespective%20Plan.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the institution indicates that the organization is supported by three levels. The major decisions for the college are taken by the College Development Committee (CDC). The Principal is the head of institution as administrative officer and member secretary in CDC. The Principal is also assisted by the teaching and administrative Staff. The appointment of faculty and staff members is on the basis of norms issued by UGC and the affiliating university. The policies of the institution help in the effective functioning through implementation of optimal procedures.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Link to Organogram of the institution webpage	<a href="https://www.smbcoll.com/pdf/ORGANOGRAM.pdf">https://www.smbcoll.com/pdf/ORGANOGRAM.pdf</a>
Upload any additional information	<b>No File Uploaded</b>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<b>No File Uploaded</b>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The college conducts different programs for the benefit of the teaching and non-teaching staff.**

**As per the state government, university statues, and UGC norms, The College grants different types of leaves such as casual leave, medical leave, paternity and maternity leave, etc. to teaching and nonteaching staff. The college also provides fund to teaching and non- teaching staff for attending national and international conference. Uniforms are provided for non-teaching staff.**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**2**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**1**



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows the University's Performance Based Appraisal System for the teaching staff. The faculty members are required to submit self-assessment forms i.e. PBAS forms at the end of every academic year and non-teaching staff submit CRs in

prescribed formats. These forms are scrutinized before every stage of the teacher's promotion under the Career Advancement Scheme by an internal scrutiny committee of the college. They are then finally reviewed by the screening Committee of the university which consists of nominees of the Hon'ble VC and state government. The promotions of the non-teaching staff are done as per the time-bound promotion scheme of the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial auditing is a regular and timely feature of our institution. Auditing until financial year 2020-21 has been completed. The process of financial audit for the year 2021-22 is under progress. External financial audit is carried out by a Chartered Accountant and the office of Joint director of Higher Education, Amravati division. Objections and questions of any kind during the audit are promptly addressed by presenting relevant documents to the auditors. Transparency is maintained in the financial procedures, and also to record corresponding documents of every financial transaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

188700

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since the institution received 12B status under UGC, it has taken efforts to mobilize grants from University Grants Commission by applying for various schemes. In this session, we have received reimbursement from UGC for operative cost for B.Voc Degree Programmes.

The institution receives fees from students under Heads such as Sports, Library Fees, Extra Curricular Activity, etc. and is utilized for the relevant purpose.

Funds were utilized for Maintenance of Infrastructure, Expenses on ICT, Purchase of sports equipment, College security, library up gradation and addition of text books and reference books are done as per requirement.

Renovation and construction are carried out as needed. Salary of staff of self- financed courses is managed from the funds received from the course fees.

- Teaching staff deposit contribution to college students relief fund to help financially backward and needy students.
- The governing body has started financial awards to merit students.
- The institution began preparing organic manure and the college receives a small amount from its sale.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC of our college is very active and focuses on institutionalizing the quality assurance strategies and processes. Many of our students come from rural background. Hence IQAC planned a strategy of energizing the students via exposing them to various real life learning situations. We organized several programmes and activities of learning during the session 2020-21:**

- Students Alumni Meet arranged through Zoom.
- Jointly organized one Day e-National Conference on 'Women's Empowerment: Issues & Challenges' with Yashwant College, Sheloo, Dist. Wardha on 27 August 2021 with research paper publication.
- Successfully conducted three certificate courses and two Value added courses.
- Jointly organized one Day e-National Conference with M.E.S. Arts and Commerce College, Mehkar, Dist. Buldhana on "Intellectual Property Rights: A Gateway to Prosperity" .
- Successfully submitted data for AISHE and NIRF.
- Tree plantation programme was arranged. Five hundred saplings were planted at different villages.
- AQAR submitted to NAAC on 29-10-2021.
- Dr. Shrinivas Deshpande, HOD, Deptt. Of Computer Science, HVPM, Amravati was invited as a resource person for the college level workshop for teaching and administrative staff on "New NAAC Framework and Quality Initiatives for Quality Enhancement" organized on 21 September 2021.
- Academic Audit was completed.
- Collection of feedback forms, analyzed and action taken.

File Description	Documents
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/Report%20of%20the%20institution%20(3).pdf">https://www.smbcoll.com/pdf/Report%20of%20the%20institution%20(3).pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC and principal took review of teaching methodologies used from time to time. IQAC suggested for the introduction of ICT methods in teaching learning process such as creating and uploading videos on YouTube channel. Guest lectures have also been uploaded on the college YouTube channel.

The teaching learning process and methods have been revised to include more of ICT component. Participatory learning and animated tests and other methods for improving learning engagement have been adopted. In the ongoing covid-19 times, teaching learning is supported by various virtual platforms like Zoom, Google meet and Google classroom for video lectures and interactions, sharing study material and assessing assignments.

Certificate courses for curriculum enrichment have been introduced. Student feedback is very important part in teaching learning process. The IQAC has taken online feedback of various stakeholders of college on curriculum. The learning outcomes are reviewed through Quizzes, assignments, seminar, project, and university examination.

File Description	Documents
Paste link for additional information	<a href="https://www.smbcoll.com/pdf/All_POs_COs_B_Voc_CC.pdf">https://www.smbcoll.com/pdf/All_POs_COs_B_Voc_CC.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

**A. All of the above**

<b>Internal Quality Assurance Cell (IQAC);</b> <b>Feedback collected, analyzed and used for</b> <b>improvements Collaborative quality</b> <b>initiatives with other institution(s)</b> <b>Participation in NIRF any other quality</b> <b>audit recognized by state, national or</b> <b>international agencies (ISO Certification,</b> <b>NBA)</b>	
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.smbscoll.com/pdf/Report%20of%20the%20institution%20(3).pdf">https://www.smbscoll.com/pdf/Report%20of%20the%20institution%20(3).pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Although the Constitution of India has entitled women equality of status with men, it is a fact that we have not been able to achieve the expected equality guaranteed therein. Women are still given a secondary place in society. So there is a need for creating awareness and sensitization. Our college is constantly striving to make women aware of their rights through various initiatives. In this connection, despite the outbreak of covid-19 pandemic in the session 2020- 21, the college had conducted online programs based on gender equality. These events are:

- National E-Conference on 'Women Empowerment: Issues & Challenges' was jointly organized by the College and Yashwant College, Seloo, Dist. Wardha on 27th August 2021. The conference was attended by 395 researchers and students from all over India. The selected 127 research papers were also published through ISSN 2278-9308 UGC approved Journal.
- Advocate Anusaya Itanare had given a lecture on "Women's Security on Social Media: Remedy, Policy and Law" on 10



March 2021. Internal Complaint Cell organized this programme.

- Shri. Rajesh Wagh, Child Development Project Officer guided the students on the subject of nutrition and health of young girls on 11-9-2021.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.smbcoll.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan%20of.pdf">https://www.smbcoll.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan%20of.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.smbcoll.com/pdf/Facilities%20for%20Women%20Safety%20&amp;%20Security.pdf">https://www.smbcoll.com/pdf/Facilities%20for%20Women%20Safety%20&amp;%20Security.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

• **Solid waste management**

The college ensures proper management of all types of waste generated in the college. It is also very important to inculcate the culture of proper waste management in the students for management of waste in their homes and surroundings.

Garbage bins have been set up at various places in the college to avoid littering. The library material like old newspapers, old assignment books etc. are sold to the vendors for proper



recycling.

- Liquid waste management
- Biomedical waste management

N A

- E-waste management

The little e-waste that is generated in the college is collected in a specified place to be handed over to an authorized e-waste collector on accumulating in optimum quantity.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our students and staff belong to diverse communal and socio-economic families. A culture of social harmony is inculcated in students, the young citizens of a richly diverse India. The Institute maintains communal harmony. Discrimination is avoided in the institute. Students from different socio-economic classes participate together in various activities. Institute is also intolerant towards gender-based discrimination and organizes activities for gender sensitization. The institute stands tall in providing an inclusive environment. The college has established equal opportunity cell that looks at issues, needs and problems of students. The main objective of this cell is holistic development of students irrespective of class, caste, gender and religion.

- International Mother Language Day was observed to emphasize linguistic and cultural diversity and multilingualism.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We make continuous efforts to create a sense of constitutional obligation & responsibility.

For this, the following events were held in the session 2020 2021:

Independence Day, Republic Day, International Day of Yoga, International Mother Language Day, Constitution Day, etc.

Also,

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.smbcoll.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan%20of.pdf">https://www.smbcoll.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan%20of.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Values, festivals, thoughts, ideologies, etc. are important in the developmental structure of every person's life. For creation of a healthy society, as well as for the formation of well-informed citizens, it is essential that anniversaries of national and international social reformers and leaders and events, days and festivals be celebrated in educational institutions. It is through such programs that students develop and nurture their ideals. Despite the outbreak of covid-19 in the session 2020-2021, the college arranged some activities through offline and online mode. In the session 2020-2021, the college has arranged the following programs in this regard.

1. Birth Anniversary of Swami Vivekanand and Jijamata
2. Birth Anniversary of Mahatma Gandhi
3. Birth Anniversary of Dr. S.R. Ranganathan
4. Birth Anniversary of Dr. B.R. Ambedkar
5. Observation of Constitution Day
6. Martyrs' Day (30th Jan 2021)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1) Environment Protection and Conservation

- o To create Eco- friendly campus and makes consciousness regarding environment protection.
- o To improve biodiversity.
- o The College keeps its premises green despite the Murrum - gravel type soil, conserve water and use resources

optimally.

- Nursery provided free saplings to Gram Panchayats and NGOs. Conservation of biodiversity found in the college premises. This year, manure packets were sold to citizens.

#### Evidence of Success:

- College premises are full green and healthy
- University 'Environment Award' for 2020
- Awareness for organic manure created.

Problems Encountered and Resources Required: Due to pandemic, only awareness activities and saplings distribution organized.

#### 2) Women's Empowerment

- To sensitize students and staff towards gender equality, inclusivity and awareness about redressal mechanism in case of sexual harassment.

Context: Providing enabling environment to girl students is an important aspect of our institution .

- 
- Online lecture on "Women's Safety on Social Media: Measures and Laws"
- E-National Conference on "Women's Empowerment: Issues and Challenges".
- Nutrition Week on 11/9/2021, guest lecture by district CDPO.

#### Evidence of Success:

Girls are conscious of women's issues and their own rights and aware of complaint and redressal mechanisms.

#### Problems Encountered and Resources Required:

- Lack of more funds.
- Many students drop out early.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.smbscoll.com/pdf/Best_Practice.pdf">https://www.smbscoll.com/pdf/Best_Practice.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional Distinctiveness:** The vision of the institute emphasizes on employability skills. The institution started as an aided single faculty college in the Arts stream, organized activities focusing on entry into services. The college has decided to continue with two B.Voc. programmes in the Automotive sector keeping with the local aspirations.

**Implementation:** A full-fledged cut-section workshop, an assembling and dismantling workshop, a vehicle testing laboratory and tools ensured proper implementation of the practical component of the Vocational Courses. MOUs with authorized automobile workshops provide hands-on training to students. Students also benefit immensely from training courses (2 to 6 weeks) at the Central Government Institute, Central Farm Machinery Training and Testing Institute (CFMTTI), Budhni, M.P. CFMTTI also organizes need-based courses for our students apart from their training calendar. Most of our students have been employed at authorized workshops and a few have started their own ventures. (Due to the pandemic, a hand on training was not possible for the session.)

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The future plans of the college focus on increasing use of ICT in teaching - learning, more skill based courses, and research activities as also continuing our extension activities. The future plans are:



- Certificate courses on curriculum enrichment and human values and bridge course..

- To Improve research culture
- To do more extension activities
- Workshops will be arranged for teaching and non-teaching staff.
- More engaging ICT based teaching methods will be focused on.
- Workshop on research methodology, soft skills and entrepreneurship development will be arranged.
- National seminar to be organized.
- Focus on Eco friendly, conservation activities.