### Sahakar Maharshi Late Bhaskarrao Shingne Arts College, Khamgaon, Dist. Buldhana

### **Teaching Plan**

**Session - 2018-19** 

### SAHAKAR MAHARSHI LATE BHASKARRAO SHINGNE ARTS COLLEGE KHAMGAON, DIST.BULDHANA

Teaching Plan 2018-19

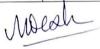
Department: English

Name of Teacher: Dr. Nilima D. Deshmukh

Class: B.A. III Year

Subject: Compulsory English

Unit No.	Topics	Duration	Teaching Days
1	Syllabus, Paper pattern Prose: 1) Making History Along the Way: Barack Obama 2) Our Urgent Need for Self-esteem 3) Not Just Oranges	July	16
1	4) The Homecoming 5) The Thief 6) Speech on Indian Independence 7) The Romance of a Busy Broker Unit Test- I	Aug	17
1 2	8) The Cuddalore Experience 1) The Road Not Taken 2) Do Not Go Gentle into That Good Night	Sept	16
2	3) An Old Woman 4) A Psalm of Life 5) Ecology 6) I, too Unit Test-II	Oct	18
	Practice Test I	Nov	4
3	Remedial Teaching Written Communication: 1) Notices, Agendas, Minutes Memos and Circulars 2) Curricula Vitae	Dec	16
3	3) E-communication: Email, Fax, Voice Mail, Teleconference	Jan	18
3	4) Report Writing 5) Essay Writing	Feb	13
4	Oral Communication: Presentation Skills Group Discussions Interview and Interviewing Skills Viva Voce, Practice Test II	Mar	18





# SAHAKAR MAHARSHI LATE BHASKARRAO SHINGNE ARTS COLLEGE KHAMGAON, DIST.BULDHANA

Teaching Plan 2018-19

Department: English Name of Teacher: Dr. Nilima D. Deshmukh

Class: B.A. II Sem-III & IV Subject: Compulsory English

Unit No.	T	Subject: Compulsory English	
	Topics	Duration	Teaching Days
1	Prosp: India/s M		Buys
2	Prose: India's Message to The World	July	16
3	Poetry: Sonnet 116		
	Grammar: Clauses – Elements of Clauses		
	Communication Skill: Telephone		
1	Conversation		
2	Prose: The Pleasures of Ignorance	Aug	17
3	Poetry: Dirge	8	17
3	Grammar: Main Clauses and subordinate		
4	clauses		
4	Communication Skill: Taking and leaving		
	messages		
_	Unit Test – I		
1	Prose: Happy Princes	Sept	16
2	Poetry: Leisure	Sept	16
3	Grammar: Noun Clauses, and adjective		
	Clauses, Adverb Clauses		
4	Communication Skill: Making enquiry on		
	the phone		
	Unit Test – II		
1	Prose: The Three questions	Oct	18
2	Poetry: A baby asleep after pain	Oct	10
3	Grammar: types of sentences, simple		
	compound, complex		
	Assertive, Interrogative, Imperative		
4	Communication Skill: Inter personal		
	conversation		
5	Test and Revision	Nov	4
	Sem – IV		
1	Prose: Why are Beggars Despised?	Dec	10
2	Poetry: Where the mind is without fear	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
3	Grammar: Transformation of Sentences		
4	Communication: Interpersonal		
	conversation		
1	Prose: on the conduct of life	Jan	18
2	Poetry: A Lament		
3	Grammar: Translation of sentences		
4	Communication: Interpersonal		
	communication		
	Unit Test – I		
1	Prose: Girl	Feb	13
2	Poetry: Love in life		
3	Grammar: Synthesis of sentences		
4	Communication: Casual Conversations		
	Unit Test – II		
1	Prose: The Magic Shop	Mar	18
2	Poetry: Up-hill		
3	Grammar: Synthesis of sentences		
4	Communication: Casual conversations		
	Revision, Internal assessment, Practice Test	Apr	7

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#### SAHAKAR MAHARSHI LATE BHASKARRAO SHINGNE ARTS COLLEGE KHAMGAON, DIST. **BULDHANA**

#### Teaching Plan 2018-19

Department: English

Class: B.A. | Sem | & ||

Name of Teacher: Dr. Nilima D. Deshmukh Subject: English Literature

Unit No.	Topics	Duration	Teaching Days
1	Background to the study of English Literature – Poetic	July	
	Types	July	22
	1) Subjective, Objective Poetry		
	2) Poetical Types-The Lyric, the Ode, The Sonnet, The		
	Elegy, The Idyll, The Epic, The Ballad		
	3) Stanza forms		
	4) Literary terms: Allegory, blank verse, Comedy, Satire,		
	Comedy of Manners, Conceit		
1			
	Literary Terms: Plot, Poetic Justice, setting, Style, Tragedy,	Aug	20
	Dramatic, Monologue, Folklore, Free Verse, Irony, Parody, Pathos		
2	Project School S		
_	Poetry: 1) After apple picking		
	2) Upagupta		
	3) Dover Beach		
2	Unit Test – I		
3	Literary Theory: Rasa Theory	Sept	18
	New criticism, Existentialism	,	
2	Poetry: 4) A Prayer for my daughter		
	5) The Chimney Sweeper		
	Unit Test – II		
4	One Act Play: 1) The proposal	Oct	18
	2) While the Auto Waits	Oct	16
	Revision		
	Internal Assessment & Practice Test	Nov	6
	Sem-II		
1	Background to the study of English Literature – Schools	Dec	15
	and Movements		13
	Literary Terms: Cadence, Caesura, Chorus, Epilogue,		
	Genre, Gothic Novel, Humour, Imagery, Stress,		
	Intonation, Melodrama, Paradox, Prologue, Rhyme,		
	Rhythm		
	Unit Test – I		
2	Poetry: 1) The Pulley	Jan	23
	2) The world is too much with us		
	3) Ode to Solitude		
	4) Father returning home		
	5) Ozymandias		
3		Feb	22
	2) The dear departed		
	Unit Test – II		
4		Mar	22
	2) Orientalism		
	3) Cultural Studies		
	Revision		
	Internal assessment, Practice Test	Apr	13

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#### Sahakar Maharshi Late Bhaskarrao Shingne Arts College, Khamgaon Dist. Buldana

### Teaching Plan (Semester I & II)

Department: English Session: 2018-19

Name of Teacher: Manohar A. Wasnik Subject: English Com.

Class: B.A.I

Unit no	Topics	Duration	Teaching Days
Unit I PROSE	Education Provides a Solid Foundation - A.P.J Abdul Kalam 2. Love Story - Maneka Gandhi	First Semester 25 Jun to 31 July	20
UNIT II Poetry	3. Speech on Indian Independence – Jawaharlal Nehru  4. Film Making - Satyajit Ray	1 Aug to 31 Aug	15
	In the Bazaar of Hyderabad - Sarojini Naidu 6. She Walks in Beauty - Lord Byron	1 Sept 30 Sept	14
UNIT III GRAMMAR	7. Middle Age - Kamala Das  Parts of Speech  Tenses	1 Oct to 31 Oct	07
UNIT IV Communication Skills	Unseen Passage. Letter Writing (Personal & Business Letters) . Curriculum Vitae (CV)		

Unit I PROSE	1Appro JRD - Sudha Murthy 2. Packing - Jerome K. Jerome 3. How I became a Public Speaker – G. B. Shaw 4. Values in Life - Rudyard Kipling	Second Semester 10 Dec to 31 Dec	11
UNIT II Poetry		1 Jan 31 to Jan 2018	16
UNIT III GRAMMAR	Subject, Verb, Agreement 9. Verbs : Forms of to be, do, have and model auxiliaries	1 Feb to 28 Feb	15
UNIT IV Communication Skills	Story building 11 . E-Communication : E- Mail, Fax 12 . Notices / Agenda / Minutes	1 March to 31 March	13

Asst.Projector Sahakar Maharshi Late skarrao Shingne Arts College Khamqaon Dist.Buldana Principat

Sahakar Maharshi Late

Bhaskarrao Shingne Arts College

Khamgaon Dist. Buldana

### Sahakar Maharshi Late Bhaskarrao Shingne Arts College, Khamgaon Dist. Buldana

### Teaching Plan (Semester III & IV)

Department: English Session: 2018-19

Name of Teacher: Manohar A.Wasnik Subject: English Lit.

Class: B.A.II

Topics	Duration	Teaching Days
A Background to the study of English Literature Chapter II - The Novel Chapter III - The Short Story Chapter IV - Biography and Autobiography	First Session June 1 July to 31 July	04 26
POETRY:  1. Palanquin Bearers - Sarojini Naidu  2. Between These Lines - S Joseph  3. The Epileptic - Keki N Daruwalla  4. A Walk by Moonlight - Henry Derozio  5. Endless Time - Rabindranath Tagore	1 Aug to 31 Aug	24
A) Introduction to the Literary Terms – II B) Introduction to the Literary Terms – II SHORT STORIES:	1 Sept 30 Sept	23
1. A Cup of Tea - Katherine Mansfield 2. The Bird Comes to Yellow Sky - Stephen Crane 3. A Job Well Done - Ruskin Bond 4. The Antidote - R.K Narayan	1 Oct to 31 Oct	11
	A Background to the study of English Literature Chapter II - The Novel Chapter IV - Biography and Autobiography  POETRY: 1. Palanquin Bearers - Sarojini Naidu 2. Between These Lines - S Joseph 3. The Epileptic - Keki N Daruwalla 4. A Walk by Moonlight - Henry Derozio 5. Endless Time - Rabindranath Tagore  A) Introduction to the Literary Terms - II B) Introduction to the Literary Terms - II SHORT STORIES:  1. A Cup of Tea - Katherine Mansfield 2. The Bird Comes to Yellow Sky - Stephen Crane 3. A Job Well Done - Ruskin Bond	A Background to the study of English Literature Chapter II - The Novel Chapter IV - Biography and Autobiography  POETRY: 1. Palanquin Bearers - Sarojini Naidu 2. Between These Lines - S Joseph 3. The Epileptic - Keki N Daruwalla 4. A Walk by Moonlight - Henry Derozio 5. Endless Time - Rabindranath Tagore  A) Introduction to the Literary Terms - II B) Introduction to the Literary Terms - II SHORT STORIES:  1. A Cup of Tea - Katherine Mansfield 2. The Bird Comes to Yellow Sky - Stephen Crane 3. A Job Well Done - Ruskin Bond

Asst. Professor Sahakar Maharshi Late skarrao Shingne Arts College Khamqaon Dist. Buldana Principal
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Khamgaon Dist. Buldana

### Sahakar Maharshi Late Bhaskarrao Shingne Arts College, Khamgaon Dist. Buldana

### Teaching Plan (Annual pattern)

Department: English

Session: 2018-19

Name of Teacher: Manohar A. Wasnik

Subject: English Lit.

Class: B.A.III

Unit no	Topics	Duration	Teaching Days
Unit I	A Background to the study of English Literature Section III	1 July to 31 Jul 1 Aug to 31 Aug	26 23
UNIT II	Poetry	1 Sept 30 Sept 1 Oct to 31 Oct	23 25
UNIT III	Drama Julius Caesar	1 Nov to 30 Nov 1 Dec to 31 Dec 1 Jan 31 to Jan 2018	07 25 26
UNIT IV	Novel Animal Farm	1 Feb to 28 Feb 1 March to 31 March	07 24

Asst.Professor Sahakar Maharshi Late Skarrao Shingne Arts College Khamqaon Dist.Buldana Principal
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Khamgaon Dist. Buldana

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Teaching 2018-19

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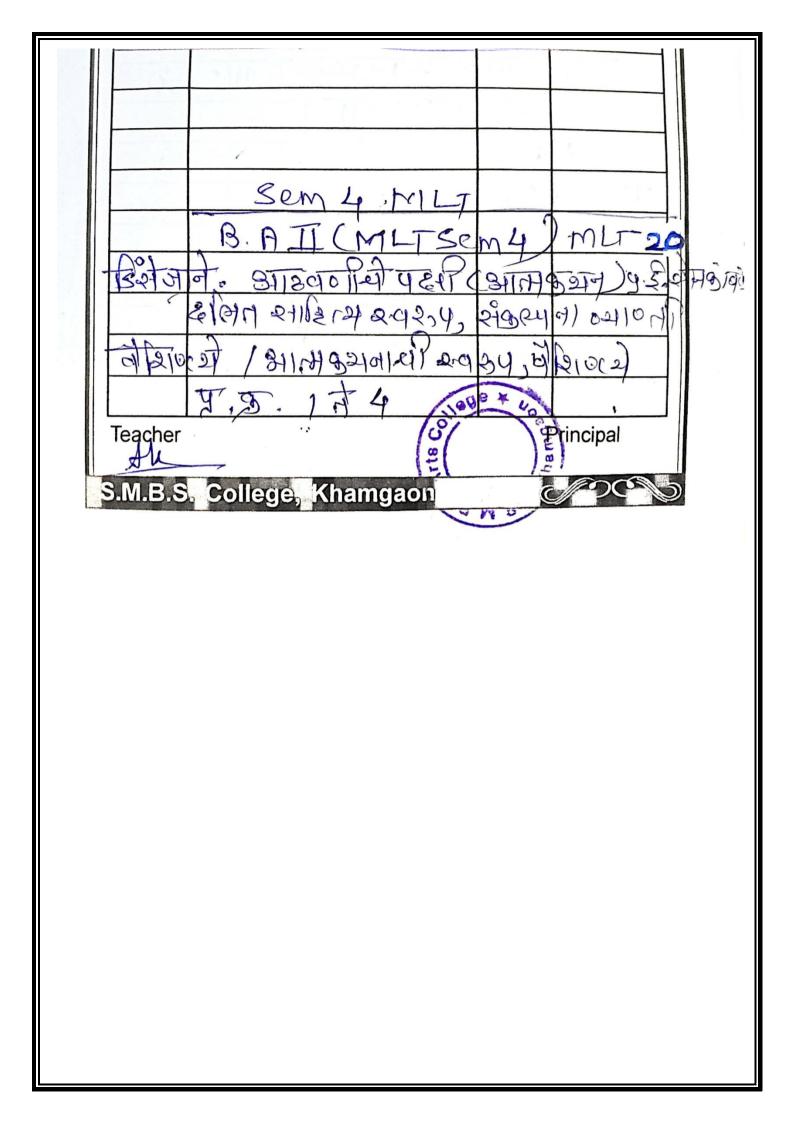
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S.M.B.S. College, Khamgaon

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# Teachist ANNUAL PLAN FOR THEORY AND TUTORIALS 2018 -2019 Subject HRIOTHERE Class B. A. J.J. Month No. of periods available Topic to be Covered Month Practical/Tutrials Theory 21 ज्युल भाका।विद्यानपरिवर् 36121 75ACA 279 5 3410pel 5087 0342/01 भाषा विद्या 20, आगर सर्वर 20 त्रहाम होडिक मानवा अप्राक्ति विभावामावाव विश्विभावा देर Teacher Principal S.M.B.S. College, Khamgaon



Teaching 2-18-19

ANNUAL	ANNUAL PLAN FOR THEORY AND TUTORIALS 2018 -2013					
Subject \$	त्राही ताड्रास्थ Class A. म	.⊒JMont	th			
Month	Topic to be Covered	No. of periods available				
		Theory	Practical/Tutrials			
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# SAHAKAR MAHARSHI LATE BHASKARRAO SHINGNE ARTS COLLEGE KHAMGAON DIST.BULDANA M.S

# Teaching Periods Available per month during the session 2018-19

Faculty :ARTS

Subject : HISTORY

			ODD SE	MESTER					EVEN S	EMESTER	1	
Class	Periods	JUN- 18	JUL- 18	AUG- 18	SEP- 18	OCT- 18	Total	DEC- 18	JAN- 19	FEB- 19	MAR- 19	Total
BAI	Theory	05	22	20	19	09	75	14	22	19	19	74
	Tutorial					-						
BA II	Theory	05	22	20	19	09	75	14	23	19	20	76
	Tutorial		-					-			-	
		ANNU	AL PAT	TERN								
BA III	Theory	05	22	20	21	09	77	14	22	19	21	76
UA III	Tutorial								_			

#### SEMESTER PATTERN B. A. I, SEM-I

Sr. No.	Unit	g Plan for Theory (First Semester) Class : B. A. Part  Topic to be covered	Lectures Available	Lectures Utilized	
		1) Survey of the Sources of Ancient India	Available		
01	Unit -I	2) Harppan Civilization			
	Oline 4	3) Vedic Age	20	JUNE 2018 TO JULLY 2018	
		4) Rise of Religious Movement		2018	
02	Unit -II	1) Rise of the Territorial State			
02	Oint -ii	2) Mouryan and Post Mauryan Period	15	JULLY 2018 TO AUGUST 2018	
03	Unit -III	1) Gupta Dynasty			
	Omic in	2) Vakatak Dynasty	15	AUGUST 2018 TO SEPTEMBER	
		1) Vardhan Empire		2018	
04	Unit -IV	2) Major Dynasty of Deccan & South Indian	12	SEPTEMBER 2018	
		3) Arab and Turks Invasion			
		Educational in Ancient India			
05	Unit -V	2) Position of the Women In Ancient India	13		
05	Onic-V	3) Judicial Administration in Ancient India		SEPTEMBED 2010	
		4) Art and Architecture in Ancient India		SEPTEMBER 2018 TO OCTOBER 2018	



	SEMEST	FER PATTERN B. A. I, SEM-II g Plan for Theory (Second Semester) Class: B. A. Part - I ( Topic to be covered	History of Indi	a from 1206 to 1526 A.D) Lecture Utilized
	Teaching	g Plan for Theory (Second Semester) Class: D. 74	Lecture	
Sr. No.	Unit	Topic to be covered	Availabre	DECEMBER 2018 TO JANUARY
		1) QutbuddinAibak	20	2019
01	Unit -l	2) Illutmish		
UI	Unit -i	3) Razia		
		4) Balban		1
		AllauddinKhilji's Political and Administrative Policy		JANUARY 2019 TO FEBRUARY 2019
		AllauddinKhilji's Economic Policy	20	
		3) Mahammad Tughaluq		
02	Unit -II	4) Firoz Shah Tughaluq		
		5) Invasion of Timur		
		The Sayyids, Lodis and The Decline of the Sultanate	10	FEBRUARY 2019
		1) The Bahamani Kingdom	10	
03	Unit -III	2) The Vijaynagar Kingdom		FEBRUARY 2019 TO MARCH 2019
		1) Political Structure During Sultanate Period	10	FEBRUARY 2019 TO TO
04 Unit	Unit -IV	2) State and Society		
-		3) Social Status of Women		
		1) Economic and Technological Development	14	MARCH 2019
05	Unit -V	2) Arts and Education	-	
,,	J	3) Religious Movement		

### SEMESTER PATTERN B.A. II, SEM-III

Teac	hing Plan f	or Theory (ThirdSemester), Class : B. A. Part- II, (History	Lectures	Lectures Utilized
Sr. No.	Unit	Topic to be covered	Available	
NO.		1) Survey of the Sources of Medieval India	15	JUNE 2018 TO JULLY 2018
01	Unit -I	Survey of the Sources     Sources     Sources     Sources     Sources     Sources     Sources     Mughal Empire	- 13	
01		3) Mughal Policy		
		1) Mughal Ruling Classes	15	JULLY 2018 TO AUGUST 2018
02	Unit -II	2) Mughals Relation with India Power	- 13	
		3) Declined of Mughal Empire	-	
		1) Mughal Economy	-	
		2) Mughal Society	15	AUGUST 2018
03	Unit -III	3) Religion	-	
		4) Cultural Life	-	
		1) Sources of Maratha History	-	AUGUST 2018 TO SEPTEMBER
		2) Emergence of Maratha Power		
04	Unit -IV	3) Maratha Power Under Shivaji	20	2018
•		4) Maratha Power Under Sambhaji	_	
		5) The Maratha War of Indipendence		
		1) Political Administration Under Maratha	_	
		2) Military System Under Maratha		CEDYES AND A
05	Unit - V	3) Judicial Administration Under Maratha	10	SEPTEMBER 2018 TO OCTOBER 2018
		4) Fiscal Administration of Maratha		2018
		5) Religious Policy of Maratha		



### SEMESTER PATTERN B.A. II, SEM-IV

	eaching	Plan for Theory (Forth Semester) Class: B. A. Part - II	(History of Indi	a From 1737 to
Sr. No.	Unit	Topic to be covered	Lectures Available	
01	Unit -I	Advent of European Power     Tool of Expansion of British Dominion in India	15	DECEMBER 2018 TO JANUARY 2019
		3) Economic Changes		
		1) Revolt of 1857	15	JANUARY 2019
02	Unit -II	2) Socio-religious Movement		- SERRILARY
03	Unit -III	Modern Education     Nationalism     India National Congres (Early Phase)	15	JANUARY 2019 TO FEBRUARY 2019
	Onit -iii	3) India National Congres (Leter Phase)		FEBRUARY 2019 TO MARCH 201
04 Unit -IV	Unit -IV	Early Gandhian Programme     Non Co-oparation Movement     Civil Disobedience Movement	20	FEBRUARY 2019 TO MAKE
		4) Quite India Movement		MARCH 2019
05	Unit - V	Constitutional Development     Revolutionary Movement     Subhashchandra Bose and Azad Hind Army	11	MAKCH 2013
	1	4) India Towards Indipendence		

### ANNUAL PATTERN B. A. III

	ANN	UAL PATTERN B. A. III			
	,	6 Modern Furone Fro	om 1780 to 1	965 A.U.)	
_		B. A. Part- III (History of Modern Europe		Lectures Utilized	
-		Topic to be covered	Available		
Sr.	Ullit				
No		French Revolution Causes and effects     French Revolution Causes and effects	7		
		2) Emergence of Nepolean Bonaparte Expanse	30	JUNE, JULLY TO AUGUST 2018	
		Cancelidation and Downfall	7 30	70,	
01	Unit -l	-f1/Gappa (1815 A. U.)	1	1	
	1	Alaksing of Nations - States of Italy and Comment	1		
		and Democracy In Britain			
	+	1) Foreign Policy of Germany under Bismark			
	1	2) Germany under Kaiser William II		AUGUST 2018 TO SEPTEMBER	
		a) Triple Entene 1907 A. U.	25		
00	Unit -II	A) Busso-Japanees War 1904-05 A.D.		2018	
02	Oint "	5) Balkan Wars 1912 & 1913 A.D.			
		Tallet world war Causes and Effects			
		7) The fourteen Points of President Wilson			
		number of the pression revolution 1917 A.D.			
		- In Process Conference - The Versalles Treaty			
- 1		3) The League of Nation - Aims, objectives and structure,	1		
- 1		the mante and failure	20	SEPTEMBER, OCTOBER &	
-	Unit -III	4) The Locornao Treaties 1925 A.D., KellonggBriond Pact	28	DECEMBER 2018	
3		- C 7 2 A D			
- 1	- +	5) The Great Economic Depression 1929 A.D., And its			
	- 1	Impact			
	+	6) Rise of Fascism in Italy- Mussolini and his policies			
		Co Arres			



		7) Rise of Nazism in Germany, Hitler and his Policies		
		1) Cause and result of the Second World War		
		2) Entry of the U.S.A. into the Second World War		
		3) Diplomatic conferences during the war period 1939-45		TO JANUARY
		A.D. The Atlantic Charter, The Cairo, Yalta, Postdam		DECEMBER 2018 TO JANUARY
04	Unit -IV	Conferences.	30 2019	
		4) United Nations Organization – Aims, Achievements and		
		Failure		
		5) The emergence of the U.S. A. and the U.S.S.R. as World		
		Powers		
		1) Post war world- The cold war, Origins and Meaning,		
		Truman Doctrine, The Marshal plan, point four	40	
		programme.		
		Military Alliances- NATO and Warsaw Pact, the SEATO		
		the CENTO		JANUARY, FEBRUARY & MARCH
		3) The Suez crisis- The Eisenhower Doctrine, the six Days		2019
05 Unit -	Unit - V	war.		
	Unit - V	war.  4) European Unity and disunity; European Common  Market, The Common Wealth of Nations, The Berlin Crisis		
		Market, The Common Wealth of Wall		}
		of 1958 A.D.		
		5) The Congo Tragedy 6) The Cuban Crisis 1962 A.D.  Third world, Origin		
		The Cuban Crisis 1962 A.D.     Non-Alligned movement and the Third world, Origin		
		/) NOIT-AMBITED MOTOR		



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3	ANNUAL	. PLAN FOR THEORY AND TUTO	ORIALS 201 -201
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	Month	Topic to be Covered	No. of periods available Theory Practical/Tutrials
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		so ciology	4
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	-	Authorology, History, polsy	224
02		Sociological Peoplective	- 4
		1) Steucheal Tunction	
Standard Comment		2 Dialectur	1 Ava le al
		3 Sociology as applied science	1 Avg jo 3   Bvg = 24
		2) Social proplan	
		5) Sociology U social Patricy	
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### Sahakar Maharshi Late Bhaskarrao Shingne Arts College, Khamgaon Dist. Buldana

### Teaching Plan (Semester I & II)

Department:

Dept. of Sociology

Session: 2018-19

Name of Teacher: Dr. Dongnond WoRout

Subject: 30010107

Class:

B.AI (sem II)

, Б	AI (Sem4)		
Unit no	Topics	Duration	Teaching Days
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unct 110. 03	Effice, & Function.  B) Marricoge: Meaning D  Chaecinge: Mouning or hundre  Religion: Mouning or hundre  B political system: Meaning  B political system; concept at  Somination and Types of  Authority	Feb	23



UNIT NO.	TOPICS	DURATION	PEACHING DAY
unit No :-04	Social Movement  1) Meaning & characterist Social Movement.  B) Types of Social Movem  C) Obligines Causes of S. m	ics of Jan/ FEB	28
-	Social steatification and change  A) Marring at social steatification as signification  B) Marring of social change of social Change  C) Types of social Change	social Peb/ Morr	20)

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		B) Whemployment	31 H)33	223	
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# Sahakar Maharshi Late Bhaskarrao Shingne Arts College, Khamgaon Dist.

### Teaching Plan (Semester I & II)

Department:

Session: 2018-19

Name of Teacher: Dr. Dayarand Ur Rout Subject: 3040 1009

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	1) Ways of Acquiring		,
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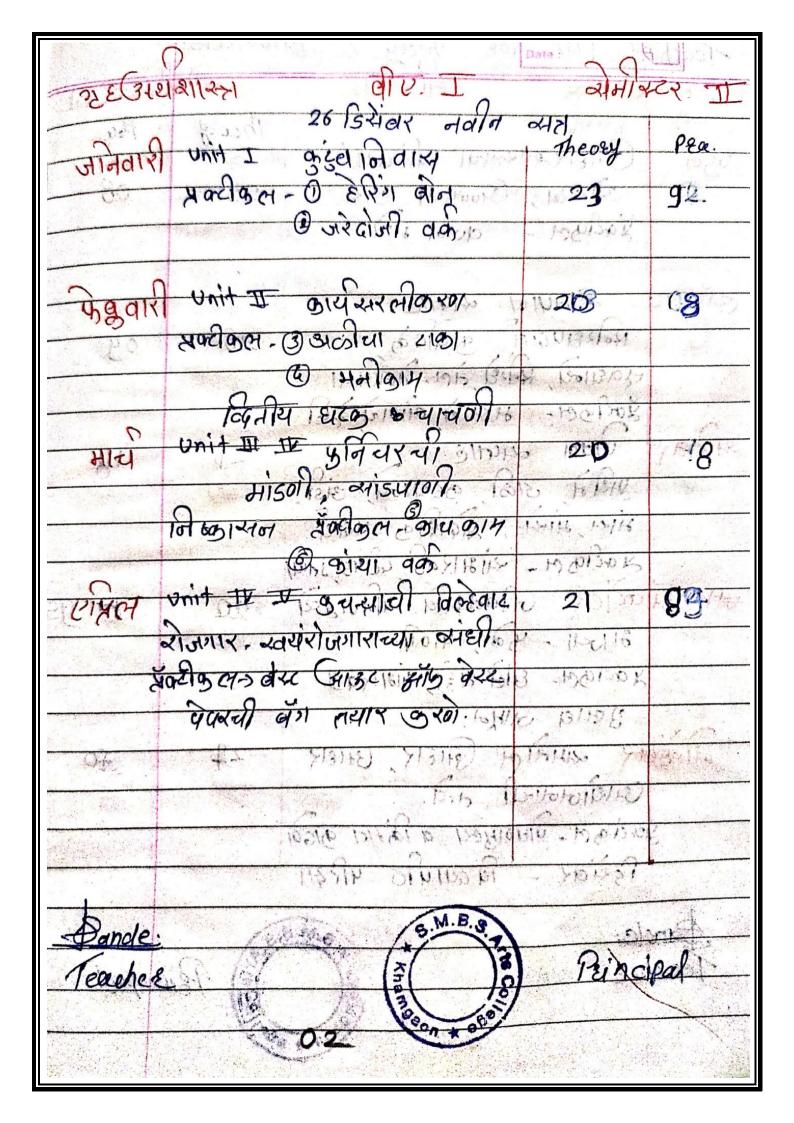
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S.W.B.S. College, Knamgaon

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# Sahakar Maharshi Late Bhaskarrao Shingne Arts College, Khamgaon, Buldhana

# Teaching Plan (Sem. I & II)

Department :- Library Science

Session: 2018-19

Name of Teacher: Prof. Synil Dhage.

Subject : FLS

Class: BA Ist

Unit No.	Topics	Duration	Teaching Days
Unit 1	Library: Concept, purpose, functions, need and importance  Brief History and Development of libraries in India Librarianship as a profession Five laws of Library Science	July	. 22
Unit 2 Unit 3	Types of Libraries: Academic, Library, Public, Library, Special Library and National: Functions, need, services  Library Building Library Equipment Library Furniture	Aug.	. 19
Unit 4	<ul> <li>Library Collection</li> <li>Documents: Concepts</li> <li>&amp;Definitions</li> <li>Types of Documents:</li> <li>Primary, Secondary, Tertiary</li> </ul>	Sept.	19
Unit 5	Public Relation  Definition  Facets and Programmes	Oct	20

Sub-FLS

Session- 2018-19

Sub-	FLS		
Unit 5	Extension Activities Role of Library in formal and informal education Publicity and Extension	Nov	11
	Activities		The second secon
And the same of th	Sem. II	and the same of th	
			21
Unit 1	Attributes of Profession	Dec	
	· Librarianship as profession		
	Professional ethics	Jan	21
Unit 2	Professional Associations	,	
	· National LIS Associations		
	· IASLIC, IATLIS		
	<ul> <li>Role of professional         Associations in the growth of LIS profession.     </li> </ul>		
•	ė.	Feb	20
Unit 3	<ul> <li>Library Legislation: need, purpose and objectives</li> <li>Library legislation in India</li> <li>Maharashtra Public</li> <li>Libraries Act 1967</li> <li>Copyright Act</li> </ul>		
Unit 4	Role of Government and its Agencies  Role of union and State Government Sinha Committee Report	March .	20
Unit 5	<ul> <li>UGC</li> <li>RRRLF</li> <li>International level promoters of Library and Information services</li> </ul>		
Unit 5	<ul><li>IFLA</li><li>UNESCO</li><li>OCLC World Bank</li></ul>	April	18
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# Sahakar Maharshi Late Bhaskarrao Shingne Arts College, Khamgaon, Buldhana

# Teaching Plan (Sem. III & IV)

Department :- Library Science

Session: 2018-19

Name of Teacher: Poof. Sunil Dhage.

Subject : FLS

Class: BA II

		Duration	Teaching Days	
Unit No.	Topics		1-	
Unit 1	Acquisition of Library	July		
	Resources:		22	
	· Book Selection:			
	Definitions, Purpose, Need and Importance of Selection of Books			
	· Selection Tools		,	
	· Book Ordering			
	· Processing of Books			
	· Principles, Theories,			
	Policy Programme etc.		23	
Unit 2	Book Selection Tools :	Aug.	23	
	· Different Types of			
	Selection Tools of Books,			-
Unit 3	Periodicals and Non Book Material  · Acquisition Procedure of Books: Objectives and Functions of Acquisition Section  · Technical Processing Need and Importance · Processing of Books and Non Print Material  · Procurement, Receipt a Recording, Shelving of	d Comb	20	
	Library-Materials.			Amort
Unit 4	<ul> <li>Good Office Committee</li> <li>Budget: Concept, Need an</li> <li>Importance</li> <li>Budgeting Techniques an</li> <li>Methods (Line-by-Line,</li> <li>Formula Budgeting,</li> <li>Programme Budgeting,</li> </ul>	d		

54b-	FLS		Session-2018-19
	Performance Budgeting, Planning Programming Budgeting Systems (PPBS), Zero Based Budgeting (ZBB) etc.)		
Unit 5	Open Vs Closed Access, Protection Against Enemies of Books, Binding, Conservation	Oct	19
Unit 5	Preservation and Restoration of Print and Non Print Library Material.  Sem. IV	Nov.	08
Unit 1	Management: Management: Definitions, Purpose and Steps, History of Management, Administration: Definitions, and Purpose Qualities of Good Manager	Dec.	
Unit 2	Classification: Definitions, Need and Purpose Book Classification Schemes: D.D.C. and C.C.	Jan	23
Unit 3	Catalogue: Need Purpose and Importance Physical forms of Catalogue: Printed book Catalogue.		
Unit 3*	Sheaf Catalogue, Card Catalogue, OPAC Dictionary Catalogue, Classified Catalogue	Feb.	20
Unit 4	<ul> <li>Library Statistics:</li> <li>Purpose, Sources and Kind</li> </ul>	Mar.	20
Unit 4	<ul> <li>Records</li> <li>Accession Register</li> <li>Membership Register</li> <li>Periodical Record</li> <li>Register</li> </ul>		
Unit 5	<ul> <li>Withdrawal Register</li> <li>Binding Register</li> <li>Reports</li> <li>Annual Report</li> <li>Rules and Regulation</li> <li>Library Committee</li> </ul>		

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ā	Circulation and Stock Verification: Registration of Borrowers			
Unit 5	Charging Systems: Brown and Newark Stock Verification	April	21	
	· Weeding of Books			

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## Teaching Plan (Sem. I & II)

Department :- Library Science

Session: 2018-19

Name of Teacher: Poof- Santosh Waghade Subject: BL102-Library Organization

Class: B.Lib.I.Sc.

Unit No.	Topics	Duration	Teaching Days
Unit 1	Document Selection And Collection Development: Definitions, Need and Purpose of Books Principles (Drury, Dewey & Mc-Colvin, Practices- Books on approval etc.) Book selection policies in different libraries Book selection tools: Indian and Foreign (UK & USA), Online, Reviewing Tools, Publishers Catalogue, National	July	22
Unit 2	Technical Services: Acquisition of Books and Serials Acquisition Of Books: Objective, Function of Acquisition Section, Source of Acquisition, Acquisition and Processing of Books and Non-print Materials Serials Control: Type of Periodicals, Selection Tools, Procurement (Direct and through Agent), Receipt and Recording of Periodicals, Shelving, Routing of Periodicals, Collation of completed volumes Good Office Committee: History and Role in Acquisition Work	Aug.	19
Unit 3	Circulation: Work and Method Circulation work: Definition, Important and Activities in circulation work. (Registration Work, Reservation Work, Renewal, Overdue Reminders etc.) Charging System: History and Development, Pre-requisites of a Good Charging System, Browne and Newark Charging System, Computerized Charging System, Use of Bar Code in Charging System	Sept.	19

Unit 4 Unit 5	Reporting: Library Statistics: Purpose Sources and Kinds Library Rules and Regulations: Need, Purpose and Draft of the Rules Annual Report: Definitions, Purpose, Contents, and its compilation. Maintenance: Open Vs Closed Access Protection against Enemies of Books, Binding	Oct.	20
Unit 5	Conservation, Preservation and Restoration of Print, Non-Print and Electronic Materials Stock Verification: Purpose and Methods, Loss and Write off (Weeding of Books)	Nov.	11
	Sem II BL202-Library Management		
Unit 1	Management: Management: Definition Purpose and Steps, History of Management Administration: Definitions, and Purpose Principles of Management and its application to library Functions of Management (POSDCORB) Qualities of Good Manager	Dec.	21
Unit 2	Library Planning and Library Committee: Physical Planning: Standards, Equipment, Furniture Physical Planning: Standards, Equipments, Furniture, Planning and Space Management: Modern Library Building, Sections of Modern Library Library Committees: Need, and Purpose, Composition and Functions Role of Librarian in Library Committee.	Jan.	21
Unit 3	Personal Management: Definition, Concept and Function Personal management Manpower Planning: Recruitment and Selection of Personnel: Sources of Recruitment,	Feb.	20

	Steps in Selection Procedures.		
Unit 4	Financial Management:	Mar.	20
	Budget: Concept, Need and Important Budgeting Techniques and Methods (Line-by- Line, Formula Budgeting, Programme Budgeting, Performance Budgeting, Planning Programming Budgeting Systems (PPBS), Zero Based Budgeting (ZBB) etc.		
Unit 5	Job Analysis and Performance Appraisal :Job Analysis : Definition and Need, Job Evaluation, Performance Evaluation and Performance Appraisal, Performance Measurement	April	18

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## Teaching Plan (Sem. I & II)

Department :- Library Science

Session: 2018-19

Name of Teacher: Poof Shubhangin, P. Acoachar

Subject : ML103-Information Storage And Retrieval

Class: M.Lib.I.Sc.

Unit No.	Topics	Duration	Teaching Days
Unit 1	Information Storage and Retrieval Concepts, Objectives, Functions and Components of Information Storage and Retrieval Content Analysis: Concept, Need, Scope and Steps in Content Analysis, Methods of Content Analysis	July	22
Unit 2	Document Representation and Document Description: Document Description: Principles and Practice Standards for bibliographic description at National and International level Current Trends in Standardization and Information Exchange Trends in Information Retrieval Models	Aug.	19
Unit 3	Subject Indexing: Concept, Objectives, Functions and Need of Index History and Development of Subject Indexing	Sept.	19
Unit 4	Indexing Models: Pre-co-ordinate Indexing: Chain Indexing, PRECIS, POPSI Post-Co-ordinate Indexing: Uniterm Indexing; Zatocoding system; Optical coincidence methods (Peek-a-Boo-system)	Oct.	20
Unit 5	Indexing Languages: Characteristics and Types Vocabulary Control: Natural and Control Language, Semantic and Syntax Subject Heading Lists: LCSH, SLSH, Thesaurus: Purpose, Function and Structure, Steps in construction of Thesaurus,	Nov.	11

	Sem. II ML203- Information Analysis, Repackaging and Consideration		
Unit 1	Information Analysis: Concept, Definitions and Need, Methods of Information Analysis Abstract and Abstracting: Definitions and Need, Types of Abstract, Techniques of Abstracting, Steps in Abstracting, Standard and Guidelines for Preparation of Abstract	Dec.	21
Unit 2	Information Repackaging: Concept and Need of Repackaging, Repackaging and Formatting, Agencies dealing with Repackaging of Information, Electronic Content Creation: Meaning, Need, Objectives and Techniques CAPS: Definition, Concept and Importance	Jan.	21
Unit 3	Information Consolidation Definition and Concept of Information Consolidation Objectives and Need of Information consolidation Value and benefits of Consolidation. Methods of Information Consolidation Pre-requisites and Stages/Steps in the Preparation of Information consolidation, Tools for Consolidation	Feb.	20
Unit 4	Information Consolidation Products (ICP) Nature of Information Consolidation Product, Design and Development of ICP, Types of Information Consolidation Product: User Manual, Indexes, Bibliographies, Union Catalogues, Abstract Bulletin, Library Bulletin, Trend Report, State of the Art etc	Mar.	20
Unit 5	Information Analysis and Consolidation Centers: Information Analysis and Consolidation Centers: Genesis, Types, Functions and Activities Planning and Management of Information Analysis and Consolidation Centers: Policy formulation, Management and Resource needed	April	18

Prof. Sandry) Lande Managaon

## Teaching Plan (Sem. I & II)

Department :- Library Science

Session: 2018-19

Name of Teacher: Poof Santosh P. Washade

Subject : ML104-Library Network

Class: M.Lib.l.Sc.

Unit No.	Topics	Duration	Teaching Days
Unit 1	Library Networks: Library Networks: Concept and Definition Aims and Objective of Library Network Need of Library Networks, Uses of Library Network, Pre-requisites for Network Organization	July	22
Unit 2	Network Services: Types of Network Services, Importance of Network Services Types of Networks: DELNET, INFLIBNET, BONET, ERNET, NICNET, JANET, BLAISE, OCLC	Aug.	19
Unit 3	Resource Sharing and Consortia: Concept and Needs, Modern Trends in Resource Sharing Consortia: Concept, Definitions, Benefits and Limitations Types of Consortia, International Initiatives – FORSAA Indian Initiatives – UGC-INFONET, J-Gate, INDEST, CSIR e-journal consortium	Sept.	19
Unit 4	Web Technologies in Libraries: WEBOPAC, Web 2.0 Functions and Features, Web 2.0Toolsand Their application in Libraries: RSS Feed, Weblogs, PODCASTS, Instant Messaging, Flicker, Wikkis and Social Networking	Oct.	20
Unit 5	Creation of Web Documents: Website Designing, Markup Languages: SGML, HTML and XML Website Designing Languages-HTML, Contents of Library Web page, Website Evaluation Criteria	Nov.	11

	Sem. II ML204-Digital Libraries		
Unit 1	Digital Library: Digital library: Definition, Objectives, Scope, and Services History of Digital Libraries Electronic Library: Development and Services	Dec.	21
Unit 2	Virtual Library: Development and Services  Building Digital Libraries:  Pre-requisites for building of Digital Library, Digitization Process, Challenges.  Digitization Hardware and Software, OCR, Image Editing Software, Open Source Software for Digitization: D- Space, Green Stone, Fedora and E-print.	Jan.	21
Unit 3	Design and Organization of Digital Library: Collection Development (e-Books, e-Journals etc.), Organization and Preservation of Digital Material, Data Warehousing and Data Mining, Metadata: Nature, Standards (Dublin Core), Creation and Standards	Feb.	20
Unit 4	Digital Rights Management: Digital Rights Management: Concept and Need Digital Millennium Copyright Act IPR issues in Digitization, Fair Use (Fair Deal) of use of Digital Information, Plagiarism and Copyright Infringement Cyber Crimes and Cyber Laws	Mar.	20
Unit 5	Digital Library Initiatives: Digital Library Initiatives World Wide, Digital Libraries Initiatives in India, Open Access Movement, Case study of selected Digital Libraries: Digital Library of India, National Digital Library, California Digital Library, and Alexandria Digital Library. Institutional Repositories, ETD Repositories.	April	18

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#### TEACHING PLAN (SEM-I)

DEPARTMENT- B.Voc

SUBJECT- BASICS OF AUTOMOBILE-1

SESSION- 2018-19

CLASS- VT

#### NAME OF TEACHER- Alok Parihar

UNIT NO	TOPICS	DURATION	TEACHIO
1	History of Automobile  Indian and worlds leading Automobile Industries history and development Introduction to various Indian Vehicle manufacturer	August	22
2	Classification of Automobile  Introduction to the various types, Components of automobile vehicle.	September	23
3	<ul> <li>Engine and its components</li> <li>Construction and working principle of I.C engine</li> <li>Classification of I.C engine.</li> <li>Two stroke petrol engine &amp; four stroke petrol/diesel</li> </ul>	October	21
4	Clutches types function components and materials,     Gear Box types function components and materials Propeller Shaft types function components     Differential types function components and materials.	November/ December	18





## TEACHING PLAN (SEM-I)

**DEPARTMENT- B.Voc** 

SUBJECT- BASIC OF VEHICLE TESTING-1

**SESSION-2018-19** 

NAME OF TEACHER- Kuldeep Tathod

**CLASS- Vehicle Testing** 

UNIT NO	TOPICS	DURATION	TEACHIG DAYS
1	Testing of different components of vehicle	August	22
2	Testing of vehicle systems  Test procedure of brake system, suspension system, steering system	September	23
3	Differentiate between various test done on various vehicle how to calibrate ,align, adjust settings ,alignment and other routine servicing of various Vehicle parts	October	21
4	Electrical test Test procedure of various electrical system like lighting, horn, indicator, electric accessories, advance electronic components.	November/ December	18



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### TEACHING PLAN (SEM-I)

DEPARTMENT- B.Voc

SUBJECT- Workshop Tech-I

**SESSION-2018-19** 

**CLASS-Vehicle Testing** 

#### NAME OF TEACHER- Kuldeep Tathod

UNIT NO	TOPICS	DURATION	TEACHIO DAYS
1	Workshop Basics  Introduction of work shop, work shop ethics, discipline, safety precaution, elementary first aid, workshop lay out, 5's' techniques.	August	22
2	Workshop Tools  Tools and equipment used in workshop. General tools Special tools	September	23
3	Measuring tools  Inside calipe, outside caliper, Vernier caliper (Inside/Outside), Micrometer Inside/Outside), Height gauge, Try square, Feeler gauge, Taco meter, AVO meter etc.  Marking Tools  Surface plate, Angle plate, Scribing block, Height gauge, Dial indicator, 'V' Block etc	October	21
4	Automobile Tools     Introduction and use of various Automobile tools & equipments Mechanical & Hydraulic Jack, Piston ring compressor, Piston ring expander, Stud extractor, Valve spring lifter, Tap extractor, Pullers, Grip pliers, Filter wrench, Torque wrench, Battery tester, Growler, Hydrometer.	November/ December	18



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### TEACHING PLAN (SEM-I)

DEPARTMENT- B.Voc

SUBJECT- BASICS OF AUTOMOBILE-2

**SESSION-2018-19** 

**CLASS-ET** 

#### NAME OF TEACHER- Kuldeep Tathod

UNIT NO	TOPICS	DURATION	TEACHIG DAYS
1	Vehicle Automobile Specification Technical Specification Details Vehicle specification, engine specification Technical details included in owners and service manual. Work, power, energy, efficiency, bore, stroke, displacement, compression ratio, IHP, BHP.	January	22
2	Automobile Electrical System: Basic concept of electricity. Current, Ampere, Volt, Resistance, Ohm law, potential difference, parallel circuit, series circuits, Wiring in farm automobile	February	23
3	Automobile Cooling ,Lubrications fuel & specifications Classification, properties & uses of coolants, viscosity, material properties	March	21
4	Control system of automobile: steering system and breaking system	April	18



100 other

## TEACHING PLAN (SEM-I)

DEPARTMENT- B.Voc

SUBJECT- BASICS OF AUTOMOBILE-1

SESSION- 2018-19

CLASS- ET

NAME OF TEACHER- Alok Parihar

NIT	TOPICS	DURATION	TEACHIC DAYS
1	History of Automobile  Indian and worlds leading Automobile Industries history and development Introduction to various Indian Vehicle manufacturer	August	22
2	Classification of Automobile  Introduction to the various types,  Components of automobile vehicle.	September	23
3	Engine and its components     Construction and working principle of I.C engine     Classification of I.C engine.     Two stroke petrol engine & four stroke petrol/diesel	October	21
4	<ul> <li>Clutches types function components and materials,</li> <li>Gear Box types function components and materials Propeller Shaft types function components</li> <li>Differential types function components and materials.</li> </ul>	November/ December	18





## TEACHING PLAN (SEM-I)

DEPARTMENT- B.Voc

SUBJECT- Workshop Tech-I

SESSION- 2018-19

CLASS-Engine Testing

## NAME OF TEACHER- Kuldeep Tathod

INIT NO	TOPICS	DURATION	DAYS
1	Workshop Basics  Introduction of work shop,  work shop ethics, discipline, safety precaution, elementary first aid, workshop lay out, 5's' techniques.	August	22
2	Workshop Tools  Tools and equipment used in workshop. General tools Special tools	September	23
3	Measuring tools  Inside calipe, outside caliper, Vernier caliper (Inside/Outside), Micrometer Inside/Outside), Height gauge, Try square, Feeler gauge, Taco meter, AVO meter etc.  Marking Tools  Surface plate, Angle plate, Scribing block, Height gauge, Dial indicator, 'V' Block etc	October	21
4	Automobile Tools     Introduction and use of various Automobile tools & equipments Mechanical & Hydraulic Jack, Piston ring compressor, Piston ring expander, Stud extractor, Valve spring lifter, Tap extractor, Pullers, Grip pliers, Filter wrench, Torque wrench, Battery tester, Growler, Hydrometer.	November/ December	18



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#### TEACHING PLAN (SEM-I)

DEPARTMENT- B.Voc

SUBJECT- BASICS OF AUTOMOBILE-1

SESSION-2018-19

CLASS- FEM

#### NAME OF TEACHER- Asim Deshmukh

UNIT NO	TOPICS	DURATION	TEACHIO DAYS
1	History of Automobile  Indian and worlds leading Automobile Industries history and development Introduction to various Indian Vehicle manufacturer	August	22
2	Classification of Automobile  Introduction to the various types, Components of automobile vehicle.	September	23
3	<ul> <li>Engine and its components</li> <li>Construction and working principle of I.C engine</li> <li>Classification of I.C engine.</li> <li>Two stroke petrol engine &amp; four stroke petrol/diesel</li> </ul>	October	21
4	<ul> <li>Clutches types function components and materials,</li> <li>Gear Box types function components and materials Propeller Shaft types function components</li> <li>Differential types function components and materials.</li> </ul>	November/ December	18





#### **TEACHING PLAN (SEM-I)**

**DEPARTMENT- B.Voc** 

SUBJECT- Farm Tractor-1

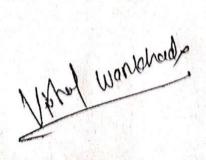
**SESSION-2018-19** 

**CLASS- FEM** 

#### NAME OF TEACHER- Vishal Wankhade

TOPICS	DURATION	DAYS
Farm Tractor: Introduction, basic of Tractor as major farm equipment, Types of Tractors, Selection of tractor on the basics of power, on base of techno-Commercial Aspects.	August	22
Tractor Layout & Components: Tractor layout basics, General consideration of Tractor, Main parts & Components of Tractor, Function of each part, Electrical & Electronic system, tractor mounting and accessories, Farm implement & safety devices for tractors.	September	23
Tractor Engine & its component Different components of Engine, Engine study & its performance Direct & indirect injection chamber, Valve mechanisms, firing Order. Propeller shaft.	October	21
Ignition System: Requirements of ignition, battery coil ignition wiring system, magneto ignition systems, comparison.	November	18
	Introduction, basic of Tractor as major farm equipment, Types of Tractors, Selection of tractor on the basics of power, on base of techno-Commercial Aspects.  Tractor Layout & Components: Tractor layout basics, General consideration of Tractor, Main parts & Components of Tractor, Function of each part, Electrical & Electronic system, tractor mounting and accessories, Farm implement & safety devices for tractors.  Tractor Engine & its component Different components of Engine, Engine study & its performance Direct & indirect injection chamber, Valve mechanisms, firing Order. Propeller shaft.  Ignition System: Requirements of ignition, battery coil ignition wiring system.	Introduction, basic of Tractor as major farm equipment, Types of Tractors, Selection of tractor on the basics of power, on base of techno-Commercial Aspects.  Tractor Layout & Components: Tractor layout basics, General consideration of Tractor, Main parts & Components of Tractor, Function of each part, Electrical & Electronic system, tractor mounting and accessories, Farm implement & safety devices for tractors.  Tractor Engine & its component Different components of Engine, Engine study & its performance Direct & indirect injection chamber, Valve mechanisms, firing Order. Propeller shaft.  October  Ignition System: Requirements of ignition, battery coil ignition wiring system.





#### TEACHING PLAN (SEM-I)

**DEPARTMENT- B.Voc** 

SUBJECT- Workshop Tech-I

**SESSION-2018-19** 

**CLASS-FEM** 

#### NAME OF TEACHER- Asim Deshmukh

1	Workshop Basics  Introduction of work shop, work shop ethics, discipline, safety precaution, elementary first aid, workshop lay out, 5's' techniques.	August	22
1	<ul> <li>Introduction of work shop,</li> <li>work shop ethics,</li> <li>discipline,</li> <li>safety precaution,</li> <li>elementary first aid,</li> <li>workshop lay out,</li> </ul>	August	22
1	<ul> <li>work shop ethics,</li> <li>discipline,</li> <li>safety precaution,</li> <li>elementary first aid,</li> <li>workshop lay out,</li> </ul>	August	22
1	<ul><li>safety precaution,</li><li>elementary first aid,</li><li>workshop lay out,</li></ul>	August	22
	<ul><li>elementary first aid,</li><li>workshop lay out,</li></ul>		
	<ul> <li>workshop lay out,</li> </ul>		
	• 5's' techniques.		
	Workshop Tools		
	<ul> <li>Tools and equipment used in workshop.</li> </ul>		
2	<ul> <li>General tools</li> </ul>	September	23
	Special tools		
	Measuring tools		
	<ul> <li>Inside calipe, outside caliper, Vernier caliper</li> </ul>		
,	(Inside/Outside), Micrometer Inside/Outside), Height	0.11	0.1
3	gauge, Try square, Feeler gauge, Taco meter, AVO meter etc.	October	21
	Marking Tools		
	Surface plate, Angle plate, Scribing block, Height gauge, Dial indicator, 'V' Block etc		
	Automobile Tools		
	Introduction and use of various Automobile tools &		
4	equipments Mechanical & Hydraulic Jack, Piston ring		
4	compressor, Piston ring expander, Stud extractor, Valve spring lifter, Tap extractor, Pullers, Grip pliers, Filter		
	wrench, Torque wrench, Battery tester, Growler,	November/	18
	Hydrometer.	December	



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